

Darts Western Australia Incorporated



Darts WA is supported by:



Department of
**Local Government, Sport
and Cultural Industries**

By-Laws as at January 2022

Darts Western Australia Inc.

BY-LAWS

1. Members

The Council (DWA Inc.) shall consist of the following classes of members, Ordinary Members, Life Members and Affiliated Associations.

1.1 Ordinary Members

Are those persons who are registered financial members of an Association affiliated to the Council and shall have the right to:

- 1.1.1 Compete in all events organised by the Council.
- 1.1.2 Compete in State and Australian Ranked events or any open tournament conducted by the World Darts Federation and its affiliates.
- 1.1.3 Represent the Council at Australian Championships.
- 1.1.4 Be eligible for selection or appointment to represent Australia.
- 1.1.5 Be eligible for financial and/or other assistance, to represent the Council and Australia.
- 1.1.6 Play in more than one association provided he/she advises which Association is his/her Parent (Number One) Association, such member shall only represent his/her Parent (Number One) Association in Council run Competitions. Such member must abide by each individual Associations Constitution.
- 1.1.7 A copy of the Council constitution either by mail, email or direction to available copy on the Council webpage.
- 1.1.8 Have their name and either residential, postal or email address recorded in Darts Western Australia Inc. membership data base.

1.2 Life Members

- 1.2.1 The Board of Management may by motion submit to the Annual General Meeting a recommendation for the appointment of any Ordinary Member, as a Life Member.
- 1.2.2 Life Membership may be conferred upon any member nominated by an Association affiliated with the Council, or the Board of Management of the Council who in the opinion of the Annual General Delegates Meeting has rendered outstanding service to the Council and the Sport of Darts in Western Australia.
- 1.2.3 To be eligible for Life Membership the Member must have given outstanding service as an Administrator or Player for a continuous period of at least ten (11) years.
- 1.2.4 A three-quarter majority of those present and entitled to vote at the Annual General Delegates Meeting shall be necessary to pass a motion for the appointment of a Life Member.

- 1.2.5 A Life Member may attend the Annual General Meeting or Special General Meeting. A Life Member may enter discussions on all matters put before these meetings. A Life Member may vote at an AGM only.
- 1.2.6 A pen picture of the nominee must accompany the nomination.
- 1.2.7 All Life Membership Badges shall be presented at the first Championship Event at which the member is present.
- 1.2.8 Life members of DWA Inc. are exempt from paying the DWA Inc. a registration fee. The life Member's Association should mark the member as a DWA Inc. Life member when submitting their player list each year.
- 1.2.9 All Life Members are traditionally invited to any and all Official DWA Inc. functions along with their spouse/partner at no cost.
- 1.2.10 All Life members are liable to pay any event fees for events that they attend and play in IE: Team Championship Events and Ranked Events.
- 1.2.11 Being a DWA Inc. Life member does not exclude the member from paying his/her Association Fee's

2. Financial Year

The Financial Year of the Council is from the 1st January to 31st December in the same year.

3. Membership Year

The membership year of the Council is from the 1st of April to 31st March in the following year

4. Board of Management

In addition to the requirements in the Constitution the Board of Management have the power to:

- 4.1. Decline to accept the renewal of Affiliation of any Association and thereupon the Association shall cease to be affiliated to the Council. The Association shall have the right of appeal.
- 4.2. Appoint a Protest and Disputes Committee for appeals; this Committee shall be made up from the Executive of Affiliated Associations not involved with such appeal.
- 4.3. Hear and determine all applications relating to refused transfers.
- 4.4. Receive nominations and elect State Selectors, State Captains and State Managers. Seniors and Juniors.
- 4.5. Draw up the fixtures and rules of play for games to be played under the control of the Council and allocate venues for such matches.

5. Duties of Office Bearers

The duties of the Office Bearers of the Council shall be as follows.

5.1 The President

- 5.1.1 Shall preside at all meetings of the Council, Board of Management and may be Ex Officio at all portfolio meetings and ensure that all business is conducted in a correct manner and always ensure the wellbeing of DWA. The President shall have a

deliberate vote at any meeting, but in the event of there being equal votes, the motion shall be lost.

- 5.1.2 The President together with at least two (2) other members of the Board of Management may suspend the Secretary, Treasurer or Secretary/Treasurer or any Board of Management Member until the next Board of Management Meeting.
- 5.1.3 Shall be responsible for the overseeing of existing Sponsors and the obtaining of additional Sponsors.
- 5.1.4 Shall appoint a dual Council's Liaison Officer with the government agencies and the W.A. Sports federation.

5.2 The Senior Vice President

Shall in the absence of the President from a meeting, deputise with the full power of the President and be the acting President in the event of a vacancy and until the position is filled.

5.3 The Treasurer

In regard to the financial records of DWA shall.

- 5.3.1 Keep an accurate record of all monies received and deposited in the bank account approved by the Board of Management, and.
- 5.3.2 Keep an accurate record of all monies approved for payment, and.
- 5.3.3 Provide a Budget for the coming year:
- 5.3.4 Present a Monthly Financial Statement with a covering Bank Statement to the Board of Management, and.
- 5.3.5 Finalise and balance the records of the DWA prior to the Annual General Meeting.
- 5.3.6 To follow up on all issues pertaining to finances and CC the Secretary 25/7/21

5.4 The Secretary

- 5.4.1 Shall attend and take the minutes of all Board of Management and General Meetings of the Council, and.
- 5.4.2 Shall receive all Council correspondence and answer such questions as may be asked in accordance with the Constitution and By-laws of the Council, and.
- 5.4.3 Shall keep a register of all Associations Affiliated with the Council, and.
- 5.4.4 Shall be responsible for all such other duties as the Board of Management may from time to time direct.
- 5.4.5 Shall deal with all correspondence: inwards and outwards.
- 5.4.6 Keep and maintain an external hard drive with all DWA documents

5.6 The Coordinator Coaching and Junior Development

- 5.6.1 Shall be responsible for all Coaching activities, including Coaches accreditation in affiliated Associations and to liaise with the National Coaching Director of Darts Australia, and.
- 5.6.2 Shall table a written report to the Council monthly.
- 5.6.3 All plans, activity's to be approved by the Council prior to actioning / promoting monthly

- 5.6.4 Shall keep a Register of all Coaches and their activities and provide the secretary a digital copy to be held on file.
- 5.6.5 Shall control the Junior Development programme.
- 5.6.6 All out of pocket expenses for any cost incurred for Junior Development and Coaching, be presented every month to the Treasurer. 25/7/21

5.7 The Coordinator Games and Events

- 5.7.1 Shall be responsible for the coordination of all events organised a conducted by DWA.
- 5.7.2 Shall liaise with affiliated Association Secretary's/Games Coordinators to ensure that Entry Forms are received for all Championship Events.
- 5.7.3 Shall liaise with the Organisers of all DWA approved Ranked Events held within Western Australia and control or appoint a controller of all such events.
- 5.7.4 Shall ensure that all information for Ranked Events (posters, results, etc.) is forwarded to the DWA Secretary.
- 5.7.5 Shall compile the Calendar for the forth coming year. (21/6/19)
- 5.7.6 Shall be responsible for the ordering of all trophies etc for the events organised and conducted by DWA. (21/6/19) CC the Secretary.
- 5.7.7 Shall be responsible for updating Playing Rules when passed by committee.

5.8 The DWA Registrar

- 5.8.1 Shall keep a register of all Affiliated Association's Member's Seasonal Averages from the previous year.
- 5.8.2 Shall keep a register of all Affiliated Associations current registered players.
- 5.8.3 Shall keep a register of all Inter-Association Transfers.
- 5.8.4 Shall liaise with the DWA Secretary to obtain all information that he/she requires.
- 5.8.5 Shall keep a register of all Members, who are known to be serving suspensions or bans and the period off the suspensions or bans.
- 5.8.6 Shall forward the players average's data base to the Games Coordinator.

5.9 The Property Manager.

- 5.9.1 Shall be responsible for the set up and take down for all DWA events.
- 5.9.2 Shall keep a record of all DWA Property.
- 5.9.3 Shall provide a list of all assets to DWA Secretary by 31st January each year
- 5.9.4 Shall provide to the Council a quarterly with a stock list with consultation with accessories officer.

6. Affiliation.

6.1. New Affiliation

Any new Association forming within the realms of an existing Association must:

- 6.1.2. Form their own committee independent of the existing Association:
- 6.1.3. Send a letter of intent listing the new association committee names to the DWA Secretary
- 6.1.4. The Secretary of DWA will correspond with existing Associations within that playing radius. Failure to respond to the Secretary will determine that there are no objections.
- 6.1.5. Must satisfy the DWA that the association has a constitution and has a minimum of eighteen (18) players
- 6.1.6. The Council reserves the rights to permit Affiliation by Association/s with fewer than eighteen players, where it considers it in the best interest of the sport.

6.2. An Affiliated Association.

- 6.2.1. An Affiliated Association is an Association who manages the Sport of Darts in their respective areas. They must agree to abide by the Constitution, By-Laws and the Rules of the DWA at all times
- 6.2.2. An Affiliated Association must apply for Affiliation with the DWA, by completing the electronic Affiliation form to be found on the DWA website (dartswa.com.au) by the 31st of January each year.
- 6.2.3. An Affiliated Association must pay a deposit of \$111.00 affiliation fee, when lodging their nomination for Affiliation.
- 6.2.4. An Affiliated Association shall be required to collect a registration fee on behalf of the DWA from all members registered in their Association.
- 6.2.5. A member must pay the annual membership fee to their Association treasurer, who shall within 28 days, forward that fee to DWA to confirm the membership.
- 6.2.6. An Affiliated Association shall keep a register of all Members registered in their Association.
 - 6.2.6.1 Associations shall include all 2nd Association (players who play for another parent Association) Players in their Current Season Players Registration list. 2nd Association Player/s must be identified as such on the list.
 - 6.2.6.2 2nd Association players shall be excluded from the registration fee that Affiliated Associations collect on behalf of the DWA. Parent Associations only as per Rule 7.3.5 of the Constitution are responsible for that collection and payment.
- 6.2.7. Mixed gender Affiliated Associations “Registered as such” shall only enter teams comprising of all men in Men’s Championship Events and teams comprising of all ladies in Ladies Championship Events. At no time shall mixed gender teams be entered in these events.
- 6.2.8. Names and addresses of each Affiliated Association Delegate and proxy Delegate to be in hands of the DWA Secretary by 31st January each year.
- 6.2.9. Affiliated Associations are required to issue each registered member with an individual seasonal average card each year. The card shall contain the seasonal average obtained by the player and shall remain in force until the following year.

7 Player/s Averages

- 7.1 Affiliated Associations are required to provide the following information to the DWA Registrar on a excel spread sheet.

- 7.1.1 A list containing each registered member's previous year's seasonal average. This is to include all members that played in the Association, 2nd Association players included and clearly identified.
- 7.1.2 The list must contain the First and Surname of all players. Associations shall be required to forward the Players Seasonal Average list to the DWA Registrar no later than 31st January.
- 7.2 For all Team Championship Events conducted by DWA it shall be the player/s Parent (Number One) Associations seasonal average from the previous year that applies.
- 7.3 In the case of a player not having a previous seasonal average, the player's current average shall be submitted.
- 7.4 In all **Open** and **"B Grade"** events conducted by the Council the player/s highest previous seasonal average in whichever affiliated Association that average was achieved shall be used for grading
- 7.5 It shall be a player/s responsibility to ensure he/she has a current **Seasonal Average Card** with them when registering for events. Those player/s unable to prove their average **shall play in the Open event**.

8. Penalties

- 8.1 In events involving Club nominated Teams e.g., State Teams etc. any Team, once nominated, which does not attend in time to participate. The Association to which this Team is affiliated will be fined \$111.00.
- 8.2 In events such as Singles and Doubles etc. where players have pre-nominated, any player/s who does not attend in time to participate. The player/s will be fined \$20.00. The Association to which this player/s is first registered will be responsible for all fines.
- 8.3 If a Player or Team or Association informs the Games Coordinator the day prior to the event of a cancellation, the above penalties will not apply.
- 8.4 Any player not fulfilling his/her required obligations after being selected to participate in State Trials will be ineligible for selection in State Trials for the following year.
 - 6.4.1 Definition of obligations: To be present and play in all games as required by the State Selectors.
- 8.5 Any player once selected to represent the State, who does not attend practice days as determined by the State officials may be replaced. The Board of Management to be consulted before any final decision on player being removed.
- 8.6 Any person selected to represent the State and does not fulfil their obligations for any reason, other than illness or extreme circumstances, will be suspended for a minimum of two (2) years from State representation.
- 8.7 All players representing the DWA in any Darts events, interviews and presentations must wear the DWA approved playing attire.
- 8.8 Any player not complying with By-Law 8.6 will repay all airfares and expenses paid by the Council.
- 8.9 In the case of extenuating or compassionate grounds the Board of Management of the Council reserves the right to waive any penalties.
- 8.11 Any Association dealing with a 2nd Association player can only suspend that player from that Associations competition. The Association should then advise the players "Parent" (number one) Association and the DWA the reason for any suspension and or penalty imposed. .

9 Inter-Association Transfers and Inter State Transfers:

- 9.1 Any player wishing to transfer to a new Association must apply to the new Association Secretary who will then fill out the Electronic Transfer form on the DWA Website. (dartswa.com.au).
- 9.1.1 the Registrar will only respond to transfers requested by the association secretaries.
- 9.2 The DWA Registrar will record the date received and date of application and then immediately forward them to the original Association Secretary.
- 9.3 The original Association Secretary should make sure the player is eligible for transfer and deal with the transfer within fourteen days (14) The DWA Registrar will then notify the new Association. (16/11/20)
- 9.4 Failure to deal with the transfer within fourteen days (14) by replying to the DWA Registrar will result in an automatic transfer.
- 9.5 In the case of Transfers for players from other Australian States/Territories seeking to register and play for a DWA Affiliate then the above rules 8.1 to 8.6 apply.
- In addition to submitting the Transfer Application to the DWA Registrar the Association Secretary must contact the DWA Secretary and advise him/her of the player's details. The DWA Secretary will then contact the State/Territory from where the player previously played to seek a clearance for that player. Upon receipt of advice on the players availability the DWA Secretary will immediately advise the Association Secretary and the DWA Registrar of the outcome.
- 9.6 Players seeking an Inter-Association, Inter-State/Territory Transfer are able to play darts within the Association that they are seeking to transfer to whilst the transfer is being dealt with. They cannot represent an Association at any State Teams Events until the transfer has been approved.

10. General/Miscellaneous

- 10.1 Any player registered with the DWA may play for more than one Affiliated Association, provided he/she names his/her Parent (Number One) Association, such Player will only represent his/her Parent (Number One) Association, in DWA run Competitions. Such player must abide by individual Associations own Constitution
- 10.2 That all reports for the Australian Championships to be tabled at the AGM following the Championships.
- 10.3 In Under 18s and 25's and Under, Teams Championships events, a Player who is not required to represent his/her first Association may play for another Association, without the need of an Inter Association Transfer. Provided that he/she has contacted his/her Parent Association Secretary and confirmed that he/she is not required by their first Association and has their permission to represent another Association in the Championships.
- 10.4 **Calendar:** When compiling the DWA Calendar be aware that the **Men's Country Championships** are conducted on the long weekend in **June**. Also take into consideration the Ladies Inter Association held on the last weekend in March and on the Queen's Birthday weekend in September.
- 10.5 **Social Membership:** Any non-affiliated player may pay a social membership on the first event they attend, being \$10.00 and then at the next t event \$15.00 until the full membership has been paid. (10/2/21)

- 10.6 **Highest Peg Team Championships:** Highest Peg (100+) to receive a DWA voucher to the value of \$50.00. Highest peg in the remaining divisions to receive a DWA voucher to the value of \$25.00.

11. Meeting Procedures

To maintain good order at all meetings the following standing orders shall be observed.

- 11.1 A financial Association giving notice of a motion shall give a copy in writing to the Secretary at least twenty-eight (28) days prior to the meeting at which it is intended such motion shall be moved.
- 11.2 No motion shall be proceeded with unless the association's, who has given such motion, their delegate or proxy is present when the business is called to order. Notices not proceeded with shall lapse. Any motion not seconded shall not be further debated but shall lapse.
- 11.3 If after two (2) speakers have spoken successively on the same side of the question and no speaker follows on the other side, the Chairperson shall submit the motion or amendment to the meeting after affording the mover the right of reply. As soon as the debate on a question is concluded, the Chairperson shall put the question.
- 11.4 The question being put, the result shall be determined by voice or show of hands. At the request of two (2) members, a division shall decide the question.
- 11.5 A motion, having been proposed, may be amended by the addition or omission of words. Such amendments shall be determined by the majority vote.
- 11.6 When the amendment is carried, it shall take the place of the original motion. Any further amendments may be proposed until the question is finally decided.
- 11.7 It requires two thirds (2/3) of the members present at a Delegates Meeting to suspend standing orders.
- 11.8 In any question that should arise, not provided for in these standing orders, the same shall be decided on by the Chairperson.

12. ORDER OF DEBATING

The order of debating shall be as follows.

- 12.1 Any person wishing to move a motion or amendment or discuss any matter under consideration must rise and address the meeting through the Chairperson. A member speaking shall not be interrupted unless called to order whereupon they shall sit down and the person calling order shall have preference over all others. The Chairperson shall then decide on the point of order before the subject is further discussed or any other subject entered upon.
- 12.2 No member shall speak on a question after it has been put by the Chairperson and has been voted on. When two (2) members wish to speak the Chairperson shall decide who arose first. In the discussion, no member shall be permitted to speak more than once except in explanation. The mover of the motion shall have the right of reply whereupon the question shall be put.
- 12.3 Any member speaking must confine their remarks to the subject under discussion. The member shall at all times avoid using discourteous language, personalities, or reflections on any member during the debate.
- 12.4 Any member dissatisfied with the decision given by the Chairperson on any point of order may appeal to the members present providing there is a seconder. In case of such appeal a temporary Chairperson shall be appointed, and the question put "shall the decision of the Chairperson stand." This shall be decided on a majority vote without debate.

The official Darts W.A. ranked events calendar for the following year will be circulated to all Committee and Associations by the end of July. Any request for change must be in the hands of the ranked events Coordinator no later than August 15th. The Darts W.A. Committee will approve the calendar no later than August 31st.