



# CLUB, PLAYERS AND OFFICIALS

# DARTS WA MANUAL

# 2017

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# Contents

	<b>PAGE NUMBER</b>
<b>Playing Rules</b>	
<b>Item No:</b>	
1. Definitions	4
2. Advertising	4
3. Playing Attire	5
4. General Playing Rules	5-6
5. The Throw	6-7
6. Starting and Finishing	7
7. Scoring	7-9
8. Order of Play	9
9. Order of Play WDF Rules	9
10. Tie Breaker Rule	10
11. Practice	10
12. Player Obligations	10-11
13. The Dart Board	12
14. The Oche and Layout of Playing Area	12
15. General Conditions	12
16. Eligibility	12
17. Championships and Ranked Events	12-16
18. Team Championships	16
19. Minimum Team Numbers	17
20. Codes of Conduct	17



<b>Darts WA incorporated Ranking System</b>	18-20
<b>By-laws</b>	21-28
<b>Codes of Conduct &amp; Policies 2017</b>	
21. Code of Conduct 1.7.4 Administrators	29-30
22. Code of Conduct 1.7.5 Officials	30-31
23. Code of Conduct 1.7.2 Players	31-32
24. Code of Conduct 1.7.3 Junior Players	32-34
25. Code of Conduct 1.7.1 State Representatives	34-35
26. POLICY 1.12 Social Media Engagement Policy	35-40
27. POLICY 1.11 Privacy Policy	40-43
28. POLICY 1.10 Policy on Risk Management	44-47
29. POLICY 1.2 Policy on Alcohol	47-78
30. POLICY 1.8 Policy on Child Protection	49-53
31. POLICY 1.1 Policy on Drugs	54-56
32. POLICY 1.9 Policy on Harassment	57-59
33. POLICY 1.4 Policy on Infectious Diseases	59-60
34. POLICY 1.5 Policy on Pregnancy	61-62
35. POLICY 1.3 Policy on Tobacco	62-64
36. POLICY 1.6 Policy on Social Justice and Equity	64-67
37. Transfers and Permits	68-69



## Playing Rules

### 1 Definitions

1.1 For the purpose of these Rules the following definitions shall apply;

- 1.1.1 These rules shall be known as the “Council Playing Rules” and referred to herein as the “Playing Rules”.
- 1.1.2 A Referee (ie: Caller or chalker) is the person nominated to control the proceeding of a dart game on an assigned matchboard.
- 1.1.3 A Bust shall mean a score in excess of the value of the score remaining in the game. With a bust the darts thrown is counted but no score is counted for the purposes of determining the player’s average.
- 1.1.4 Called means that the Caller has assessed the value of the score thrown and “called” the score to the “recorder” as the official score achieved.
- 1.1.5 DWA shall mean Darts Western Australia Incorporated.
- 1.1.6 Organiser the term organiser/s shall mean Darts Western Australia Incorporated; its officials, or persons nominated by the Board of Management to carry out its function’s in relation to a darts event.
- 1.1.7 The Controller is the person responsible for the running of a darts event in accordance with these rules. Except where personal powers are afforded to the controller under these rules, the term “controller” is synonymous with the “Control Desk”.
- 1.1.8 The Chalker is the person appointed to record all scores and the score remaining on the scoreboard as defined under these playing rules.
- 1.1.9 Play Off’s are to the value of the game played. Ie Doubles 601.

### 2. Advertising:

- 2.1 The DWA nominated organisers reserve the right to protect their sponsor’s interests with regard to any advertising material used by the players, teams, organisers and other sponsors during a darts event.
- 2.2 Players and officials will not be allowed to wear any clothing that advertises a marketable product, or concern, that is in commercial opposition to the DWA sponsors without the prior permission of the Board of Management.
- 2.3 The DWA reserves the rights to all advertising in respect to a DWA sanctioned event.



### 3. **Playing Attire:**

3.1: All players' attire shall conform to the good image of the sport.

Ladies: Dress, Slacks, Skirt, Shirt/Blouse with collar and sleeves.

Proper footwear must be worn at all times, open toed shoes; thongs, scuffs or sandals must not be worn.

Men: Trousers, Shirt with collar and sleeves. Dress shorts, if dress shorts are worn walk socks must be worn, no sports socks.

Proper footwear must be worn at all times open toed shoes; thongs, scuffs or sandals must not be worn.

3.2 *Unacceptable Attire:* Denim Clothing, Work Shorts, Singlet's, Bike Shorts, Hot Pants, Leggings. Any Shirts, Jackets, T/Shirts or tops with crude or offensive designs or writing on them, Track Pants.

*The DWA or their organisers can refuse any dress considered unsuitable.*

3.4 Where medical conditions necessitate the wearing of attire that does not conform to the above rule, then specific permission must be obtained from the DWA appointed organisers.

3.5 No headgear shall be worn, without the prior permission of the DWA appointed organisers, e.g. A Sikh would qualify for such permission.

3.6 Players are permitted to wear sweatbands on their wrists.

### 4.0 **General Playing Rules:**

4.1 Players shall provide their own darts, which shall consist of a recognisable point, barrel and flight and:

- Measuring no longer than 20 centimetres.
- Weighing no more than 50 grams.

4.2 The Board of Management reserves the right to seed players, in certain events, when it is deemed necessary.

4.3 All players (or teams) shall comply with the DWA Playing Rules,( and any supplementary Rules laid down in any event, flier, entry form, or programme) provided that such supplementary rules are not in contravention of these playing rules.

4.4 All players and teams shall play under the supervision and direction of Council appointed organisers and officials, in all darts events under the jurisdiction of the DWA.



## Darts Western Australia

- 4.5 Any player failing to comply with any of the DWA Playing Rules during an event shall be liable to disqualification from that event.
- 4.6 The interpretation of the DWA Playing Rules in relation to a darts event shall be determined by the Council appointed organiser/s, whose decision shall be final and binding.
- 4.7 Any matter not expressly covered by the DWA Playing Rules, shall be determined by the Board of Management; whose decisions shall be final and binding.
- 4.8 Information concerning such interpretations shall be forwarded to the DWA Board of Management for consideration and possible inclusion in a revised version of the DWA Playing Rules.

### 5. The Throw

- 5.1 A player shall throw darts from a standing position, except only in those circumstances when a physical injury requires a player to adopt a non-standing position. (I.e. a wheelchair or similar form of support.)
- 5.2 All darts must be deliberately thrown by, and from the player's hand. To be deemed as thrown some physical force must propel the dart not merely dropped.
- 5.3 A throw shall consist of (3) three darts, unless a leg, set, or match is finished in less than (3) three darts, or a score greater than the score remaining is thrown in less than (3) darts.
- 5.4 Any dart that is thrown, bounces off, or falls out of the dartboard, shall not be re-thrown.
- 5.5 If a player "Touches" any dart, which is in the dartboard, during a throw, then that throw shall be deemed to have been completed.
- 5.6 During a game or match a player whilst on the oche, will not commence his or her throw until his or her opponent is behind the oche. Penalty; loss of shot.
- 5.7 A player retrieving his/her darts after a throw shall do so promptly and in such a manner as to not interfere with the next player. Players, who fail to do so, will in the first instance be cautioned by the referee, thereafter receive a penalty. Penalty; loss of shot.
- 5.8 A player will not commence a leg, set, or match until the referee has called "Game on". Penalty; loss of shot.
- 5.9 A player's opponent must stand behind the Tape encroachment line at the rear of the player at the oche. A player, who stands inside this encroachment line whilst his/her opponent is playing a shot, shall forfeit their next throw. (The encroachment line is to be located 1 metre behind the oche). If an encroachment line is not put down players are to remain at least 1 metre behind the player at the oche.
- 5.10 If a player throws out of order in a singles game i.e. player "A" throws first when it is in fact player "B" turn at the oche, then the following shall apply.



## Darts Western Australia

- The game shall be stopped and restarted in the correct order, unless both players have had turns at the oche, in this case the scores shall stand and the game shall continue.
- If a player throws out of order during a Treble, Double or Team game, then the following shall apply.

The throw shall be deemed as a foul shot and a zero score shall be recorded against the player who's turn it should have been at the oche; the player (in correct order) from the opposition team shall then have their next throw; the player from the team that committed the foul shot (in correct order) i.e. if player two (2) was the player who originally threw out of order when it was in fact player number one's (1) throw then player one (1) shall forfeit that walk and have a zero score recorded against him/her; it shall then be player two's (2) throw. The game shall then continue to be played in the correct order of turns at the oche.

Any dispute of this rule shall be reported to the Games Coordinator whose decision on the correct order of play shall be final.

### **6. Starting and Finishing.**

- 6.1 In all darts events each leg shall be played the start and finish requirements advertised for the event or defined on the entry form.
- 6.2 The "Bull" shall count as a "50" and if "50" is required to complete a leg, set, or match then the "Bull" shall count as double "25".
- 6.3 The first player, or team, to reduce the score to exactly zero by obtaining the required double out, is the winner of that leg, set, or match, whichever is applicable.
- 6.4 Any dart mistakenly thrown by a player, after scoring the required "double" shall not count, as the dart scoring the required 'double' concludes the leg set or match.

### **7.0: Scoring**

- 7.1 A dart shall only score if the point remains in, or touches the face of the dartboard within the outer double wire and having been "called". In the event of a dart falling out of the dartboard after it has been "called" it shall count as a score.
- 7.2 The score is counted from the side of the segment wire in which the point of the dart enters and remains in, or touches, the face of the dartboard.
- 7.3 Darts shall be retrieved by the thrower but only after the score has been "called" by the referee. Retrieval of darts thrown before the referee has "called" a score may result in a no score being "called". If the score thrown finishes the leg, as per Rule 6.3 then the referee shall call "game shot".
- 7.4 Upon completion of each throw the referee shall decide the score thrown and communicate the score to the marker whose sole duty is to mark the scoreboard or chalkboard in accordance with the following rule.



- 7.5 The result of each players throw, unless the player “busts” must be clearly shown on the scoreboard or chalkboard, giving the score thrown and balance required to finish the game.
- 7.6 The “Bust” rule shall apply i.e. if a player scores more than the score required then the score thrown will not count and the player shall revert back to the score required prior to the bust shot.
- 7.7 All scores and subtractions made on the scoreboard or chalkboard should be checked by the referee, scorer and players after each throw.
- 7.8 All requests to check the score recorded and subtractions made must be directed to the referee and be made before the player/s or team’s next throw.
- 7.9 A protest about the score attained after the retrieval of the dart or dart’s may not be upheld. The referees’ decision shall be final and binding.
- 7.10 The actual score required must be shown on the scoreboard or chalkboard and be clearly visible to the players and referee.
- 7.11 If the player asks the referee for the score remaining and the referee replies incorrectly, the following shall apply:
- If the player scores the advised number and the double required to complete the score, throw shall be called “game shot”.
  - If the player scores less than the advised number, the value scored during that throw will be deducted from the actual score remaining. I.e. if the player is advised 60 but in reality needs 58 and he/she scores 20 only, the remaining score is 38 not 40.
  - If the player scores more than the advised score and also more than the remaining score, the result is “bust”.
  - If a player scores more than the advised score but less than the true remainder, the true remainder will apply. I.e: if a player needs 62, but is advised 58 and throws 60, then the remaining score is 2 not bust.
- 7.12 A player whilst at the oche may inquire of the referee the value of a score thrown or score remaining. No indication of the required “double” shall be given by the scorer or the referee. I.e.32 required NOT double 16.
- 7.13 Whilst at the oche a player may not seek advice or coaching from any competitor, official or spectator. Penalty; loss of shot.
- 7.14 A player cannot leave the area of the oche during a throw. Penalty; loss of shot.
- 7.15 The referee shall act as an umpire in all matters pertaining to these Playing Rules when conducting Darts match and shall if necessary consult with scorers and other officials before announcing any decisions during the course of a leg, set, or match





## Darts Western Australia

- 7.16 At the request of the opposition captain, a scorer may be asked to stand down and be replaced. If the replacement is considered unsatisfactory; a request can be made to the “Games Coordinator” for a change to be made. Play must stop once the request has been made and may not recommence until after the “Games Coordinator” has made his/her decision. The decision of the “Games Coordinator” shall be final.

### 8.0 Order of Play.

- 8.1 The order of play shall be determined by a toss of a coin prior to the commencement of the first leg.
- 8.2 The referee or tournament organiser shall oversight the toss of the coin.
- 8.3 The winner of the toss shall throw first for the “bull”; with the player closest to the centre “bull” being the player to shoot first in the first leg and subsequent alternate legs.
- 8.4 Should both opponents bull shots land in the centre and be equally distant from the bull they shall throw again, with the winner of the toss throwing first.

### 9.0 Order of Play: WDF Playing Rules.

*This WDF rule only applies to tournaments conducted under WDF Rules. IE: Grand Prix events.*

- 9.1 A Bull throw shall determine the order of play in each match. The throwing order for the Bull throw shall be determined at the Control Desk or at the Match Board by a draw or the toss of a coin.
- 9.2 The winner of the Bull throw shall throw first in the match and all subsequent “odd numbered legs” which will also include the “tie-break” leg if required. In matches divided into sets the winner of the Bull throw shall throw first in all “odd numbered” sets.
- 9.3 In throws for the Bull each player, in Singles events, or one of the team members shall throw one dart for the Bull. The dart must remain in the dartboard in order to count and re-throws shall be made until a dart remains in the dartboard. If the dart enters the “25” or “Bull” sector it shall be removed before the opponent takes his/her throw.
- Re-throws shall be called for if the Referee cannot determine which dart is nearer the Bull, or if both darts are in the Bull, or if both darts are in the '25' ring. A re-throw shall be in the reverse order of the previous throw. The player who throws nearer the centre of the dartboard shall throw first in the match.
- 9.4 The player names shall be entered on the scoreboard in the same order (left and right Sides) as they are listed on the score card.
- 9.5 In Pairs and Team events, where the players throw in rotation, the 'Order of Throw' shall be displayed on the scoreboard before the match commences.



### **10.0 Tiebreaker Rule.**

- 10.1 In the event of a tied result with the last leg remaining or last set remaining the tiebreaker rule shall apply.
- 10.2 Where the format is in legs, the last leg will commence with the toss of a coin. The player winning the toss shall throw first for the bull. The player who throws their dart nearest the bull shall throw first to commence the last and deciding leg.
- 10.3 Where the format is in sets, the last set will commence with the toss of a coin. The player winning the toss shall throw first for the bull. The player who throws their dart nearest the bull shall throw first to commence the last and deciding set. There shall be no further tie-breakers played during the last set.

### **11 Practice**

- 11.1 Each player (or team member), is entitled to (9) nine darts to be thrown at the assigned matchboard prior to the commencement of his or her games commencing.
- 11.2 No practice darts are permitted after the commencement of a game. Players are to be warned by the Referee or Captain should they throw practice darts between legs, and any further breach of this rule will result in the forfeiture of the next leg of the game. During team matches, practice may occur between games within a match with the approval of the Tournament organisers, provided such practice does not interfere with other match play in progress on adjoining boards.
- 11.3 Players shall have the right to request the officials to check on the height of the dartboard and its distance from the toe line or oche.

### **12 Players Obligations**

- 12.1 All players (or teams) shall play within these Playing Rules and any supplementary rules laid down in any event, flier, entry form or programme, provided that such supplementary rules are not in contravention of these Playing Rules.
- 12.2 Any player (or team) found guilty of deliberately losing a leg, set, or match, shall be disqualified from any further participation in that DWA darts event. That player (or team) shall be banned from entering any DWA Darts event until such time as laid down by the Board of Management.
- 12.3 In the event of a player (or team) being involved in, or causing actions considered to have brought the Sport of Darts into disrepute then that player (or team) shall be subject to disciplinary measures being taken against that player (or team) which could result in the imposition of fines, suspensions, or other penalties.
- 12.4 Any protest must be lodged with the matchboard referee or organisers in charge at the time of the alleged violation and a judgment shall be made before play resumes. Any late protests will not be considered.

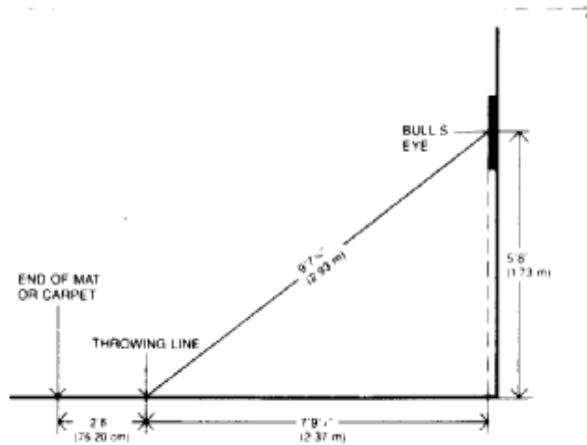


## Darts Western Australia

- 12.5 Any player (or team) failing to comply with any of these Playing Rules shall be liable to disqualification from the event. That player or team shall be subject to disciplinary measures being taken against that player or team, which could result in the imposition of fines, suspensions, or other penalties.
- 13 The Dartboard.**
- 13.1 All dartboards used in tournaments conducted under these Rules, shall be D.A. Inc. approved dartboards.
- 13.2 The dartboard shall be fixed in such a manner that the perpendicular height from the floor to the centre of the “bull”, at the same level as the oche, shall measure 1.73 metres (5ft 8in).
- 13.3 The dartboard shall be fixed such that the “20” segment is coloured “black” and shall at the top of the dartboard.
- 13.4 The standard dimensions of the dartboard shall be as follows:
- Double and Treble ring inside measurement 8mm:
  - Bull inside diameter 12.7mm:
  - Outer Bull inside diameter 31.8mm:
  - Centre Bull to outside edge of treble wire 107mm:
  - Centre Bull to outside edge of double wire 170mm: Overall dartboard diameter 451mm:
- 14. The Oche.**
- 14.1 A raised oche at least 25mm high and 915mm long must be placed in a position where the Minimum-throwing distance shall measure from the rear of the raised oche 2.37 metres along the floor to a plumb line at the face of the dartboard.
- 14.2 The diagonal distance from the bull centre to the rear of the raised oche at floor level shall measure 2.93 metres.
- 14.3 During play no player shall tread on any part of the raised oche, nor shall any player deliver any dart with his/her feet in any position other than behind the toe edge of the raised oche.
- 14.4 A player wishing to throw a dart or darts, from a point either side of the raised oche must keep his/her feet behind an imaginary straight line extending from the “toe up” face either side of the raised oche.
- 14.5 Any player in breach of this rule shall first be warned by the referee. Any darts subsequently thrown in breach of these rules shall not score. The referee may appoint an oche judge to facilitate his/her management of the matter.



### LAYOUT FOR PLAYING AREA



#### 15 General Conditions.

- 15.1 The Board of Management and its nominated organisers reserve the right to cancel, or change dates, venues, and scheduled darts events without giving prior notice.
- 15.2 The nominated organisers also reserve the right to alter the scheduled times of play and playing Format, whenever deemed necessary.

#### 16 Eligibility.

- 16.1 For a player to be eligible to nominate for any WDF, BDO, DA, DWA, event/s they must be a financial affiliated member.
- 16.2 The Committee of Darts Western Australia may allow an overseas competitor or a player registered but working/living in circumstances which do not allow that player to compete on a regular basis to nominate.
- 16.3 Player/s from other States/Territories must also show that they play in a regular affiliated competition in their State/Territory.

#### STATE EVENTS:

#### 17. Championship/DWA Ranked Events

Classification:

**Open:** Open to all Player.

**Men's B Grade:** for players with a 60 Average and below.

**Ladies B Grade:** for players with a 45 Average and below

- 17.1. Men's and Ladies Open Singles: Format: Round Robin board draw. Knockout finals



## Darts Western Australia

- 17.2. Men's and Ladies "B" grade singles: Format: Round Robin board draw 501 best of (3) three legs.  
Knockout final rounds shall be 501 best of (3) three legs. Semi Finals and Finals shall be best of (5) five legs.
- 17.3 Men's and Ladies Open Doubles: Format: Round Robin board draw. 601 best of (3) legs.  
Knockout finals
- 17.4 Men's and Ladies "B" Grade Doubles: Format: Round Robin board draw 601 best of (3) three legs.  
Knockout final rounds shall be 601 best of (3) three legs. Semi Finals and Finals shall be best of (5) five legs.
- 17.5 Open Mixed Doubles: Same format as Men's Open Doubles.
- 17.6 "B" Grade Mixed doubles: Same format as Men's "B" Grade Doubles.
- 17.7 Board Qualification & Board Number Through

Boards	Players	Number Through	Draw	Format Qualifying
4	5 or less	1 Only	2 Boards – Players Draw	Men Best of 7 Women Best of 5
4	6 or 7	2 Only	4 Boards – Players Draw Winners Draw 1st for Board – 2 <sup>nd</sup> of board draw to play Winner	Men Best of 5 Women Best of 3
4	8 to10	3 Only	4 Boards – Board Winner Automatic to last 8 Players Draw - 2 <sup>nd</sup> of board to draws to play 3 <sup>rd</sup> off board	Men Best of 5 Women Best of 3
8	5 or less	1 Only	4 Boards – Players Draw	Men Best of 7 Women Best of 5
8	6 or 7	2 Only	8 Boards – Players Draw Winners Draw 1st for Board – 2 <sup>nd</sup> of board draw to play Winner	Men Best of 5 Women Best of 3
8	8 to10	3 Only	8 Boards – Board Winner Automatic to last 8 Players Draw-2 <sup>nd</sup> of board to draws to play 3 <sup>rd</sup> off board	Men Best of 5 Women Best of 3



### 17.8 Prize Money Payouts

Prize money payout is based on one cash prize per four entries.

If 16 Players are in the event the following applies:

16 divided by 4 equals – 4 prize payouts

First – Second – Equal Third x 2.

If 32 Players are in the event the following applies:

32 divided by 4 equals – 8 prize payouts

First – Second – Equal Third x 2 – Equal Fifth x 4.

If 64 Players are in the event the following applies:

64 divided by 4 equals – 16 prize payouts

First – Second – Equal Third x 2 – Equal Fifth x 4 – Equal Ninth x 8

### 18. Championships Teams:

#### 18.1 Associations Responsibility's:

- To ensure that each player's previous seasonal average is listed on each team nominated.
- If a player has no previous average then his / her current progressive must be given.
- Ensure that players are number one Association members

18.2 The games coordinator dependent upon team averages/time may change the games format.

18.3 All players nominated to play in D.W.A. Inc. Team Championship events are required to pay a nomination fee of Two Dollars (\$2.00) each.

*Captains/Team leader to,*

- to collect fee's.
- hand to the control table list of team members.

The above two items are to be into the control table prior to the commencement of Play.

18.4 In the Metropolitan, Country, State Championships and Lower Grades no rotation of players are allowed. (16/5/14)

18.5 Team Averages:

All team averages shall be calculated as per the nomination form submitted by your Association.



## Darts Western Australia

- If it is a six (6) person event with a maximum of eight (8) players. Then your team average will be calculated from the top six (6) players.
- With a four (4) person event with a maximum of five (5) players. Then your team average will be calculated from the top four (4) players.
- The team average will then be used to grade teams into divisions.
- The Games Coordinator may check to confirm averages and change according to the rules.

### 18.6 Men's State / Metropolitan/Country Teams Championships:

Each team shall consist of a minimum of six (6) players and a maximum of eight (8) players plus (where possible) a bookkeeper. Teams to be graded into divisions as per their team Average.

Division 1: Triples: 801 best of (3) legs. Doubles: 601 best of Three (3) legs. Singles: 501 best of Three (3) legs.

Division 2: Triples: 801 (1) leg only. Doubles: 601 best of three (3) legs. Singles: 501 best of Three (3) legs.

Division 3: Triples: 801 (1) leg only. Doubles: 601 (1) Leg Only. Singles x 6: 501 best of Three (3) legs.

Associations may enter as many teams as they wish to enter.

### 18.7 Ladies State/Metropolitan/Country Teams championships:

Each team shall consist of a minimum of six (6) players and a maximum of eight (8) players plus (where possible) a bookkeeper.

Division 1: Triples: 801 best of (3) legs. Doubles: 601 best of Three (3) legs. Singles: 501 best of Three (3) legs.

Division 2: Triples: 801 (1) leg only. Doubles: 601 best of three (3) legs. Singles: 501 best of Three (3) legs.

Division 3: Triples: 801 (1) leg only. Doubles: 601 (1) Leg Only. Singles x 6: 501 best of Three (3) legs.

### 18.8 Men's and Ladies under 25 Teams Championships:

Each team shall consist of a minimum of four (4) players and a maximum of five (5) players.

Games format: Doubles 601 best of three (3) legs, singles 501 best of three (3) legs, Teams game 801 best of three legs.

Associations must provide a Senior Captain and a bookkeeper for each team nominated.

In under 25's Team Championships, a player who is not required to represent his/her Association may play for another Association, without the need of an Inter Association transfer.



## Darts Western Australia

Provide that he/she has contacted his/her Parent Association Secretary and confirmed that he/she is not required by their first Association and has their permission to represent another Association

### 18.9 Men's and Ladies under 25 singles:

(1) One life, 501 best of (3) three legs, for minor rounds. Semi Finals best of (3) three legs. Final best of (5) five legs.

### 18.10 Men's and Ladies under 25 doubles:

(1) One life, 601 best of (3) three legs, for minor rounds. Semi Final best of (3) three legs. Final best of (5) five legs.

### 18.11 Men's and Ladies Lower Grade Teams Championships:

Each team shall consist of a minimum of six (6) players and a maximum of eight (8) players.

Captains will toss a coin to see who places their team on the board first

Games shall commence with the toss of a coin, the winner of the toss will have the choice of throwing first or second, the start of each following game shall then alternate.

Men's:

Players Average to be a 60 average and below.

Format: Teams game 801 (1) one leg. Doubles 601 best of (1) one leg, Singles 501 best of (3) three legs.

Ladies:

Players Average to be a 45 average and below.

Teams game 801 (1) one leg. Doubles 601 (1) one leg. Singles 501 (1) one leg.

Mercy Rule: In the Men's / Ladies Lower Grades where the player/s in a game of doubles or singles goes to double one and there have been (5) five shots each at double one the mercy rule shall apply, the mercy rule shall be, the player/s with the highest score in three (3) darts will be awarded the win.

A point shall be awarded to the winner/s but no peg-out shall be recorded, just win.

### 18.12 ALL OTHER EVENTS to be played as decided by the Council Board of Management





## Darts Western Australia

### 19. Minimum Team Numbers:

It shall be permissible for teams that should consist of six (6) players to commence play with four (4) players.

Players arriving late for a game shall be ineligible to play unless registered prior to the finish of the first game of the match.

#### 19.1 In a 6-a-side competition, where one team only has 5 players the following will apply.

The 1<sup>st</sup> trebles will be played 3 against 3

The 2<sup>nd</sup> trebles will be played 3 against 2

The 1<sup>st</sup> doubles will be played 2 against 2

The 2<sup>nd</sup> doubles will be played 2 against 2

The 3<sup>rd</sup> doubles will be played 2 against 1

The 1<sup>st</sup> 5 singles will be played 1 against 1

The final singles will be forfeited by the team with 5 players.

#### 19.2 In a 6-a-side competition, where one team only has 4 players the following will apply.

The 1<sup>st</sup> trebles will be played 3 against 3

The 2<sup>nd</sup> trebles will be played 3 against 1

The 1<sup>st</sup> doubles will be played 2 against 2

The 2<sup>nd</sup> doubles will be played 2 against 2

The 3<sup>rd</sup> doubles will be forfeited by the team with 4 players

The 1<sup>st</sup> 4 singles will be played 1 against 1

The remaining 2 singles will be forfeited by the team with 4 players.

### 20 Codes of Conduct:

#### 20.1 It shall be the responsibility of each Player, Official and Administrator to obtain a copy of the codes of conduct and make themselves familiar with the Council Codes of Conduct. These are on the Darts Western Australia Website.

- Players Code of Conduct.
- Junior Players Code of Conduct.
- State Representatives Code of Conduct.
- Officials Code of Conduct.
- Administrators Code of Conduct.

Players, Officials and Administrators breaching the Codes of Conduct shall be dealt with as per Rule 4.03 of the Constitution.



## Darts Western Australia Incorporated Ranking System

### 1.0 Policy

1.1 The Darts WA to administer an Open Ranking System that identifies the most active and successful male and female players in Western Australia.

1.2 The Darts WA recognises the commitment of players in achieving ranking points and particular the consistency of effort required to reach the top. The top three ranked man and lady in the ranking system, as at 31st December each year will be recognised with the awarding of a Gold, Silver and Bronze Medallion and a monetary award.

### 2.0 Calendar

The official Darts WA events calendar for the following year will be circulated to all Committee and Associations by the end of July. Any request for a change must be in the hands of the delegated Darts WA official no later than August 15th the Darts WA committee will approve the calendar no later than August 31st .

### 3.0 General Conditions

3.1 The effectiveness of a RANKING SYSTEM is dependent upon players and associations being fully aware of the system and the benefits to be derived from such a system.

3.2 Darts WA ranking lists will be published on the Council Web-Site.

3.3 To ensure the smooth running of the ranking system, the host association shall be responsible for the submissions of ranking claim forms.

3.4 Open Tournaments are defined as being "Open" to all DA and WDF registered players.

3.5 It is considered preferable that all DWA Inc controlled tournaments be played as a board draw round robin format to the board winners and then proceed to the knockout system, through to the winner. Unless otherwise requested by the sponsor

### 4.0 Seeding Order

4.1 Whatever system is used, a seeded draw may at the discretion of the organisers be used allowing for a maximum of eight (8) seeds only per draw. The seeds shall be from the players in the current DWA. Ranking table.

4.2 At all DWA Inc controlled events carrying WDF/BDO & D.A. ranking points. IE Grand Prix As a general rule, if the number of entries are below 32 participants, eight (8) players are to be seeded, if the number of entries exceeds 32, sixteen (16) players are to be seeded. Then the following order of seeding must apply:

- In order as they appear from the top fifty (50) on the WDF Ranking.
- In order as they appear from the top fifty (50) on the BDO Ranking.



## Darts Western Australia

- In order as they appear from the DA Ranking 2 Darts Western Australia Inc Reviewed 18/9/15
- In order as they appear from the Darts WA Ranking

### 5.0 Ranking Tournaments

5.1 The following Darts WA approved tournaments shall be ranked point's events.

West Coast Classic WDF, BDO, D.A. Inc, D.W.A. Inc International ranked Ladies and Men's singles event.

- Robert Grayson Memorial Ladies and Men's Open singles event.
- State Ladies and Men's Open Singles. (Closed event for D.W.A. Inc registered players only)
- Bunbury Classic: Ladies and Men's Open singles event.
- South Suburban Masters. Ladies Singles event.
- Peel Ladies Cup: Ladies Singles Event.
- Bunbury Men's Cup: Men's Open singles event.
- Kingsway Superroos Challenge Open: Ladies and Men's singles event.

In addition to the above, each Affiliated Association may hold the following.

- Association Closed Singles Championship – closed to number one registered members of the Association. I.e. no permit players (second Association players) allowed to compete. All results for Associations singles are to be in the hands of the delegated Darts WA official by August 31st

5.2 Allocation of prize money and/or trophies shall be at the discretion of the organising Association, the Council, and/or its sponsors.

### 6.0 Ranking Points

6.1 Points may be accumulated from six (6) Darts WA approved tournaments in the preceding twelve months period. ie: 1 st January to 31st December. A player may contest more tournaments and avail themselves of the best 6 results, ie the ranking table would be a continuous sliding window and reflect the last twelve (12) months performance.

6.2 Where there are more than six (6) claims in any 12 month period, the delegated Darts WA official will cause to substitute the higher scoring tournament for the lowest one of the six (6) already recorded.

6.3 Ranking points will only be awarded to financial members of Darts Western Australia and remain on the Darts WA ranking.

6.4 In tournaments where a non-member is permitted to play and finishes in a position that attracts points the member player below that position shall not be elevated for point purposes.

6.5 If an event, which is awarded ranking points in one year, is replaced by a different event in the following year, points will remain current until the points awarded for the new event are honoured. In the instance where the second event is played before the end of 3 Darts Western Australia Inc Reviewed 18/9/15 this (12) twelve-month period, then the replacement event point's allocation will be considered current.



## 7.0 Application for points

7.1 Claim forms for Darts WA ranking points are to be completed by the nominated Event/Games Coordinator and submitted to the delegated Darts WA official together with a copy of the respective draw sheet, within seven (7) days of the event. Failure to forward results of the ranked event within the allocated time may lead to fine of \$50.00 which is payed to Darts WA

7.2 Claim forms for events carrying D.A. Inc. & W.D.F. Ranking points are to be completed by the nominated Event/Games Coordinator and submitted to the delegated Darts WA official **within 24 hours of the event.**

Together with score sheets from the Final, Semi-final and Quarter-final results, all score sheets must be recorded in per dart shots.

Failure to forward the results and all relevant paperwork within the specified time may result in the loss of points being awarded, also a fine of \$50.00 which is payable to the D.A. Inc for late submission of claim forms would be payable by event organizers

## 8.0 Place Points

8.1 The system provides for a varying score of points from specified Placing's in approved tournaments plus a bonus factor for the number of entrants in a tournament. These are:

### State Open Singles:

Placing	Points
1 <sup>st</sup>	24
2 <sup>nd</sup>	20
Equal 3 <sup>rd</sup>	16
Equal 5 <sup>th</sup>	12
Equal 9 <sup>th</sup>	8

### All other DWA Inc. Ranked Events

Placing	Points
1 <sup>st</sup>	20
2 <sup>nd</sup>	16
Equal 3 <sup>rd</sup>	12
Equal 5 <sup>th</sup>	8
Equal 9 <sup>th</sup>	4

### DWA Affiliated Association "closed singles events"

Placing	Points
1 <sup>st</sup>	18
2 <sup>nd</sup>	13
Equal 3 <sup>rd</sup>	8
Equal 5 <sup>th</sup>	5



### By-laws

1. New Association forming within the realms of an existing Association must:
  - 1.1 Proposed Association must form their committee:
  - 1.2 New Association Committee names and a letter of intent must be forwarded to the DWA Secretary.
  - 1.3 Meeting to be set up between proposed Association, existing Association and DWA Committee, if any objections from existing Associations. (1987)
- 2 Associations shall include all Permit Players in their Current Season Players Registration list. Permit Player/s must be identified as such on the list.
- 3 Permit players shall be excluded from the registration fee that Affiliated Associations collect on behalf of the DWA. Parent Associations only as per Rule 7.3.5 of the Constitution are responsible for that collection and payment.
- 4 Affiliated Associations must register all players of their Association as Financial Members of the DWA.
  - 4.1 Affiliated Associations shall ensure that all players registered to play in their Association fixtures are Financial Members of the DWA as per "Darts Western Australia Incorporated Constitution" Rule: 7.3.5 (17/4/05)
  - 4.2 Affiliated Associations of the DWA that are registered as Ladies or Men's Darts Associations as per their Constitutions and who allow players of the opposite sexual gender to register and play within their Association shall ensure that said player/s are registered with another Association as "Number One Association Players" and will therefore be required to obtain an "Inter Association Permit" to play with said Association. (17/4/05)
  - 4.3 Should any player be registered within an Association whom is of the opposite sexual gender to that Associations Constitution and whom is not registered with another Association, then that Association shall be responsible to register the player/s as Financial Members of the DWA as per Rule: 4.1 (17/4/05)
  - 4.4 Affiliated Associations of the Council shall not permit any player whom is not a Financial Member of the DWA to compete in any events or fixtures that they control. (17/4/05)
- 5 Affiliated Associations are required to provide the following information to the DWA Secretary
  - 5.1 A list containing each registered member's previous year's seasonal average. This is to include all members that played in the Association, permit players included. The list must contain the Christian and Surname of all players. Associations shall be required to forward the Players Seasonal Average list to the DWA Secretary no later than four (4) weeks after the close of their regular Winter Darts Season.
  - 5.2 A copy of the Associations fixtures for that year. The copy of the Associations fixtures shall be in the hands of the DWA Secretary by **31st March each year.**



## Darts Western Australia

- 5.3 A copy of current Association Constitution. (If not previously supplied or if altered)
- 5.4 A complete list of all players registered within the Association for that year. The current registered players list shall be in the hands of the DWA Secretary no later than the **31st March each year**. The Association shall forward a list of any player/s registering with the Association after 31st March to the DWA Secretary within Seven (7) days of receipt of registration/s.
- 5.5 Associations should be aware that when compiling their Players Seasonal Average List and Current Registered Players List, that it is their responsibility to indicate on the lists, as to which players are "Permit" players. Failure to do so could result in the Association receiving an Account for extra player registration payments.
- 6 Each Affiliated Association shall pay a Registration Fee of \$100.00 (One Hundred Dollars) per year to the DWA. The deposit that Affiliated Associations must pay to the DWA by the 31st of March each year, shall have the first \$100.00 (One Hundred Dollars) deducted from it as that "Associations Registration Fee". (AGM 2009)
- 7 Any Association applying for Affiliation with the Council must satisfy the Council that the Association is regularly constituted and is composed of a minimum of:
  - 7.1 Associations shall consist of a minimum of three (3) teams, comprising of a minimum of eighteen (18) players.
  - 7.2 Mixed gender Affiliated Associations "Registered as such" shall only enter teams comprising of all men in Men's Championship Events and teams comprising of all ladies in Ladies Championship Events. At no time shall mixed gender teams be entered in these events.
  - 7.3 The Council reserves the rights to permit Affiliation by Association/s with fewer than eighteen players, where it considers it in the best interest of the sport.
- 8 Names and addresses of each Affiliated Association Delegate and proxy Delegate to be in the hands of the DWA Secretary by 31st March each year.
- 9 Affiliated Associations are required to issue each registered member with an individual seasonal average card each year. The card shall contain the seasonal average obtained by the player and shall remain in force until the following year

## PENALTIES

- 1 Any Association Composite Team, once nominated in any event and does not attend in time to participate will render their Association ineligible to nominate for the same event the following year. The Association will also be fined \$100.00.



## Darts Western Australia

- 2 In events involving Club nominated Teams eg Country Championships, Metros Championships etc. any Team, once nominated, which does not attend in time to participate, will be ineligible to nominate in the same event in the following year. The Association to which this Team is affiliated will also be fined \$100.00.
- 3 In events such as Singles and Doubles etc., where players have pre-nominated, any player/s who does not attend in time to participate will be ineligible to nominate in the same event the following year. The player/s will also be fined \$20.00. The Association to which this player/s is first registered will be responsible for all fines.
- 4 Any player not fulfilling his/her obligations after nominating in any DWA controlled Event will be ineligible to nominate in the same Event the following year. The player will also be fined fifty (\$50.00) dollars. The Association to which this player is first registered will be responsible for all fines.
5. If a Player or Team or Association informs the DWA Secretary or the Council Events and Games Coordinator the day prior to the event of a cancellation the above penalties will not apply.
- 6 Any player not fulfilling his/her required obligations after being selected into State Trials will be ineligible for selection in State Trials for the following year.
  - 6.1 Definition of obligations: To be present and play in all games as required by the State selectors. (1st April 2001)
- 7 Any player once selected to represent the State, who does not attend practice days as determined by the State officials may be replaced. The Board of Management to be advised of this decision.
- 8 Any person selected to represent the State and does not fulfil their obligations for any reason, other than illness or extreme circumstances, will be suspended for a minimum of two (2) years from State representation. (1992)
- 9 All players representing the DWA in any Darts Events, Interviews and Presentations must wear the DWA approved playing attire.
- 10 Any player not complying with (Bye-Laws Penalties) rule 8 will repay all airfares and expenses paid by the Council.

**In the case of extenuating or compassionate grounds the Board of Management of the Council reserves the right to waive any penalties.**



## DUTIES OF OFFICE BEARERS

The duties of the Office Bearers of the Council shall be as follows;

### 1 The President of the DWA.

- 1.1 Shall preside at all meetings of the Council, Board of Management and may be Ex Officio member of all portfolio meetings. The President shall see that *all* business is conducted in a correct manner and ensure the wellbeing of the DWA at all times. In the event of there being equal votes at any meeting the President shall record a casting vote
- 1.2 The President together with at least two (2) other members of the Board of Management may suspend the Secretary, Treasurer, Secretary/Treasurer or any Board of Management Member until the next Board of Management Meeting.
- 1.3 The President shall be responsible for the servicing of existing Sponsors and the obtaining of additional Sponsors.
- 1.4 The President shall be the Councils Liaison Officer with the Dept. of Sport and Recreation of Western Australia.

### 2 The Senior Vice President of the DWA.

- 2.1 Shall in the absence of the President from a meeting, deputise with the full power of the President.

### 3 The Junior Vice President of the DWA.

- 3.1 Shall in the absence of the President and the Senior Vice President from a meeting, deputise with the full power of the President.

### 4 The Treasurer of the DWA shall;

- 4.1 Keep a correct record of all monies received and deposited for and on behalf of the Council in the bank.
- 4.2 Keep a correct record of all monies paid by DWA.
- 4.3 Present a Monthly Statement of all monies paid and deposited (and covering Bank Statement) to the Board of Management
- 4.4 Balance the books of the DWA prior to the Annual General Delegates Meeting.
- 4.5 Have the Financial Records of the DWA Audited at the end of the financial year and present the Auditors Report to the Delegates at the Annual General Meeting.





### **5 The Secretary of the DWA shall;**

- 5.1 Attend and take the minutes of all DWA, Board of Management, Annual General Delegates Meeting and all other General Meetings of the Council.
- 5.2 Receive all Council correspondence and answer such questions as may be asked in accordance with the Rules and/or Constitution of the Council.
- 5.3 Keep a register of all Associations Affiliated with the Council.
- 5.4 Be responsible for all such other duties as the Board of Management may from time to time direct.

**6 The Board of Management;** at a Special Meeting called for the purpose may remove the Council Secretary, the Council Treasurer or the Council Secretary/Treasurer from office summarily without notice for any cause for which summary dismissal is permitted and dispense with his/her services for any reason whatsoever after seven (7) days' notice in writing of its intention to do so, given to the DWA Secretary or DWA Treasurer at any time during his/her term of office.

### **7 Coordinator Coaching and Junior Development shall;**

- 7.1 Be responsible for all Coaching activities of Associations and the DWA, within the State of Western Australia. Liaise with the National Coaching Director of Darts Australia, and be responsible for all Coaches accreditation.
- 7.2 Keep a Register of all Coaches and their activities.
- 7.3 Control the Junior Development programme.

### **8 Coordinator Games and Events;**

- 8.1 Be responsible for the coordination and control of all events organised and Conducted by DWA.
- 8.2 Liaise with Association Secretary's/Games Coordinators to ensure that Entry Forms are received for all Championship Events.
- 8.3 Liaise with the Sponsors/Organisers of all DWA approved Ranked Events within Western Australia and control or appoint a controller of all such events. Ensure that all information for Ranked Events (posters, results, etc.) is forwarded to the DWA Secretary.



### 9 DWA Registrar shall;

- 9.1 Keep a register of all Affiliated Associations Members Seasonal Averages from the previous year.
- 9.2 Keep a register of all Affiliated Associations current registered players.
- 9.3 Keep a register of all Inter-Association Transfers and Player Permits.
- 9.4 Shall liaise with the DWA Secretary to obtain all information that he/she requires.
- 9.5 Keep a register of all Members, who are known to be serving suspensions or bans and the period off the suspensions or bans.

### 10 Property Managers;

- 10.1 Be responsible for the set up and take down for all DWA events.
- 10.2 Keep a record of all DWA Property
- 10.3 A list of all assets to DWA Secretary. 30<sup>th</sup> June

## GENERAL/MISCELLANEOUS

- 1 That all reports for the Australian Championships to be tabled at the AGM meeting following the Championships. (1987)
- 2 All Notices of Motion to be circulated to all Affiliates a minimum of 35 days five (5) weeks prior to the DWA AGM. Any Affiliate unable to attend the AGM, may by written authority appoint a proxy to vote on their behalf at the AGM. All votes to be counted at that meeting and the results recorded in the minutes and circulated to all Affiliates. (1989)
- 3 Any player registered with the DWA may play for more than one Affiliated Association, provided he/she obtains a Permit from his/her Parent (Number One) Association, such Player will only represent his/her Parent (Number One) Association, in DWA run Competitions. Such player must abide by individual Associations own Constitution.
  - 3.1 While players are permitted to play for more than one Association, they must obtain a signed Permit Form from their **First (Parent) Association** and present it to any other Association they play for. It shall be the player/s responsibility to obtain a correctly completed and signed Permit Form. The player should take the **Pink** copy (second Copy) to the second Association. The original (**white** copy) must be forwarded to the DWA Registrar by the First Association, within seven (7) days of granting the permit. The first Association should keep the **yellow** (third copy) for their own records.



## Darts Western Australia

3.2 Permits must be issued each year. Separate permits must be issued for each Association that the player wishes to play with.

- 4 Any Association dealing with a permit player can only suspend that player from that Associations competition. The Association should then advise the players "Parent" (number one) Association and the DWA the reason of any suspension and or penalty imposed. (February 2002).

### 5 Inter-Association Transfers and Inter State Transfers:

- 5.1 Any player wishing to transfer to a new Association must correctly complete a Transfer Form, obtained from the new Association Secretary. The Secretary of the new Association **must immediately forward** the first and second copies (white and pink) to the Council Registrar. The third (yellow) copy should stay in the book for that Associations records.
- 5.2 The DWA Registrar will record the date received and date of application and then immediately forward them to the original Association Secretary.
- 5.3 The original Association Secretary should make sure the player is eligible for transfer and deal with the transfer within twenty-eight (28) days. The pink copy is then retained by the original Association for their records and the white copy must be forwarded to the DWA Registrar who, will in turn, immediately notify the new Association if the transfer has been granted or refused.
- 5.4 Failure to deal with the transfer within twenty-eight (28) days of postage by the DWA Registrar will result in an automatic transfer.
- 5.5 In the case of Transfers for players from other Australian States/Territories , seeking to register and play for a D.W.A. Inc. Affiliate or seeking a permit to play for a D.W.A. Inc. Affiliate then the above rules 12.00.1: to 12.00.6: apply. However in addition to submitting the Transfer Application to the DWA Registrar the Association Secretary must contact the DWA Secretary and advise him/her of the player's details. The DWA Secretary will then contact the State/Territory from where the player previously played to seek a clearance/permit for that player. Upon receipt of advice on the player's availability the DWA Secretary will immediately advise the Association Secretary and the DWA Registrar of the results. (17/05/2013)
- 5.5 Players seeking Inter-Association, Inter-State/Territory are able to play darts within the Association that they are seeking to Transfer to whilst the Transfer is being dealt with. However they cannot represent an Association at any State Teams Events until the Transfer has been approved. (17/05/2013)



### 6 Player/s Averages

6.1 For all Team Championship Events conducted by DWA it shall be that player/s Parent (Number One) Associations seasonal average from the previous year.

6.2 In the case of a player not having a previous seasonal average, the player's current average shall be submitted.

6.3 It shall be a player/s responsibility to ensure he/she has a current **Seasonal Average Card** with them when registering for events. Those player/s unable to prove their average



### **POLICY 1.7.4 Administrators**

All Administrators at all times shall conduct themselves in a fit and proper manner and refrain from engaging in any conduct or activity which will or likely to bring the D.W.A. Inc. or their officials or representatives into disrepute. In particular the following expectations of behaviour are to be observed:

- Ensure that all competition conditions and rules are observed.
- Do not argue with an official or board controller's decision, if you disagree ask for the game to be stopped and call for the Games Coordinator.
- Control your temper – no criticism by word or gesture and sledging of officials, players or other administrators, deliberately distracting or provoking your player's opponent are not acceptable.
- Work equally hard for yourself and the sport,
- Be a good sport – encourage and support your own team members until completion of match, event or contest.
- Cooperate with your players, their opponents and other administrators. Without them there would be no competition or sport of darts.
- Show respect for your player's opponents and their skills.
- Treat all participants in the sport of darts, as you like to be treated.
- Be friendly to all participants, officials, and other administrators.
- Do not drink alcoholic beverages, other beverages or eat food in between the dartboard and the front of the team table.
- The taking of non-prescribed drugs is forbidden.
- Observe common courtesies.
- Complement and encourage all participants.
- Be consistent, objective and courteous when making decisions.
- Keep up to date with the latest trends in administration and the principals of growth and development of the sport of darts.
- Involve young people in planning, leadership, evaluation and decision making related to junior activities.
- Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of young players.



- Provide quality supervision and instruction for junior players.
- Remember young people participate for their enjoyment and benefit. Do not overemphasise awards.
- Help coaches and officials highlight appropriate behaviour and skill development, and help improve the standards of coaching and officiating.
- Modify rules and regulations to match the skill levels and needs of young people.
- Ensure that everyone involved in junior darts emphasises fair play and not winning at all costs.
- Give a code of Conduct sheet to spectators, officials, parents, coach's players and the media, and encourage them to follow it.
- Remember that you set an example. Your behaviour and comments should be positive and supportive.
- Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action being taken by the D.W.A. Inc. Judicial Committee.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

### **POLICY 1.7.5 Officials**

All Officials at all times shall conduct themselves in a fit and proper manner and refrain from engaging in any conduct or activity which will or is likely to bring the D.W.A. Inc. or their Administrators or representatives into disrepute. In particular the following expectations of behaviour are to be observed:

- Ensure that all competition conditions and rules are observed.
- Do not argue a decision, if you disagree stop the game and call for the Games Coordinator.
- Control your temper – no criticism by word or gesture and sledging of players, administrators or other officials.
- Work equally hard for yourself and the sport,
- Cooperate with players, administrators and other officials. Without them there would be no competition or sport of darts.
- Show respect to all players' for their skills.
- Treat all participants in the sport of darts, as you like to be treated.



- Be friendly to all participants, administrators and other officials.
- Do not drink alcoholic beverages, other beverages or eat food in between the dartboard and the front of the team table.
- The taking of non-prescribed drugs is forbidden.
- Observe common courtesies.
- Complement and encourage all participants.
- Be consistent, objective and courteous when making decisions
- Remember that you set an example. Your behaviour and comments should be positive and supportive.
- Place the safety and welfare of the participants above all else.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

### **POLICY 1.7.2 Players**

All players at all times shall conduct themselves in a fit and proper manner and refrain from engaging in any conduct or activity which will or likely to bring the D.W.A. Inc. or their officials or representatives into disrepute. In particular the following expectations of behaviour are to be observed:

- Compete by the competition conditions and rules.
- Do not argue with an official or board controller's decision, if you disagree ask for the game to be stopped and call for the D.W.A. Inc. Games Coordinator.
- Control your temper – no criticism by word or gesture of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable.
- Work equally hard for yourself and your team.
- Be a good sport – encourage and support your own team members until completion of match, event or contest.
- Cooperate with your teammates.
- Show respect for your opponents and their skills.
- Treat all participants in the sport of darts as you like to be treated
- Be friendly to all participants.



- Do not drink alcoholic beverages or other beverages in between the dartboard and the front of the team table.
- The taking of non-prescribed drugs is forbidden.
- If under the age of 18 years, entering licensed premises unless with or authorised by a D.W.A. Inc. representative, team official or parents is forbidden.
- Observe common courtesies.
- Participate for your own enjoyment and benefit.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion

### **POLICY 1.7.3 Junior Players**

#### 3.1: Players:

All players at all times shall conduct themselves in a fit and proper manner and refrain from engaging in any conduct or activity which will or likely to bring the D.W.A. Inc. or their officials or representatives into disrepute. In particular the following expectations of behaviour are to be observed:

- Compete by the competition conditions and rules.
- Do not argue with an official or board controller's decision, if you disagree ask for the game to be stopped and call for the Games Coordinator.
- Control your temper – no criticism by word or gesture of officials, sledging other players, or deliberately distracting or provoking an opponent is not acceptable.
- Work equally hard for yourself and your team. Be a good sport – encourage and support your own team members until completion of match, event or contest.
- Cooperate with your coach, teammates and opponents. Without them there would be no competition.
- Show respect for your opponents and their skills.
- Treat all participants in the sport of darts, as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Be friendly to all participants.
- Do not drink beverages or eat food in between the dartboard and the front of the team table.
- The taking of non-prescribed drugs is forbidden.





- Observe common courtesies.
- Participate for your own enjoyment and benefit, not just to please parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

### 3.2: Parents:

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate, not force them.
- Focus on the child's efforts and performance rather than winning or losing.
- Never ridicule or yell at a child for making a mistake or losing a competition. Encourage them for their efforts.
- Remember children learn best by example. Appreciate good performances and skilful play by all participants.
- Support all efforts to remove verbal abuse and sledging from sport of darts.
- Respect official's decision and teach children to do likewise.
- Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
- Respect the right, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

### 3.3: Coaches:

- Remember that young people participate for pleasure and winning is only part of the fun.
- Never ridicule or yell at a young player for making a mistake.
- Be reasonable in your demands on player's time and enthusiasm.
- Operate within the rules and spirit of the sport of darts and teach your players do the same.
- Ensure that the time players spend with you is a positive experience. All young people are deserving of equal attention and opportunities.
- Avoid overplaying the talented players; the just average need and deserve equal time.
- Ensure facilities and equipment meets safety standards.
- Display control, respect and professionalism to all involved with the sport of darts. This includes opponents, coaches, officials, administrators, the media, parents and spectators. Encourage players to do the same.



- Obtain appropriate qualifications and keep up to date with latest coaching practices and the principals of growth and development of young people.
- Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.
- Respect the right, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

### **POLICY 1.7.1 State Representatives**

- 1.1: Players shall attend all official practice sessions, team meetings, or other events as may be nominated by the team Captain. Manager or other properly authorised D.W.A. Inc. official or representative.
- 1.2: Players shall be under the control, management and direction of the team captain, manager or other D.W.A. Inc. officer or representative during any practice session, trial, match or contest or any other team activity including team meetings or time spent travelling to or from any such event as part of a team or squad.
- 1.3: All players shall, at all times, while under the players agreement conduct themselves in a fit and proper manner and refrain from engaging in any conduct or activity which will or likely to bring the D.W.A. Inc. or the team into disrepute. In particular the following expectations of behaviour are to be observed: ¼ Compete by the competition conditions and rules. ¼ Do not argue with an official or board controller's decision; if you disagree have your captain or manager approach the official or board controller. ¼ Control your temper – no criticism by word or gesture of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable. ¼ Work equally hard for yourself and your team. ¼ Be a good sport – encourage and support your own team members until completion of match, event or contest. ¼ Cooperate with your manager, captain and teammates. ¼ Show respect for your opponents and their skills. ¼ Be friendly to all participants. ¼ Do not cause detriment to the team or your performance by keeping late hours. ¼ Do not drink alcoholic beverages or other beverages in between the dartboard and the front of the team table. ¼ The taking of non-prescribed drugs is forbidden. ¼ If under 18 years of age, entering licensed premises unless with or authorised by team officials and parents is forbidden.
- 1.4: Outside of the formal competition, the following expectations apply: ¼ Observe common courtesies. ¼ Advise team manager where you will be and when you will be there at all times. ¼ Respect the wishes and routine of the people with whom you share accommodation. ¼ Seek approval of team manager before undertaking social activities not organised or arranged by manager, captain, D.W.A. Inc. or its representatives. ¼ Have enough money to pay your own way – keep some money aside for emergency. ¼ If delayed unexpectedly notify your team manager immediately.



1.5: Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

1.6: Any breach of this Code of Conduct, the D.W.A. Inc. appointed team officials or the D.W.A. Inc. Judicial Committee shall have the power to take appropriate action, including disciplinary action, including and not limited to: ¼ Suspension from the team; ¾ Expulsion from the team. ¾ And any other appropriate action deemed necessary.

1.7: On expulsion from the team or for another reason, team officials will request a player to return home early or by arrangements other than those available to other team members. Unless otherwise agreed, the player shall be responsible for any extra costs associated with such other arrangements.

**Note: it is the responsibility of the players, administrators, officials and coaches to obtain and keep a copy of The D.W.A. Inc. Codes of Conduct**

### **POLICY 1.12 Social Media - Social Media Engagement Policy**

#### **Purpose**

Social media provides an excellent opportunity for people to gather in online communities of shared interest and create, share or utilise the content. The interest and participation in social media is growing very quickly and this also extends to organisations who are recognising that social media offers new opportunities to communicate with customers and other communities with shared interests.

Darts Western Australia Incorporated sees social media as an important tool of corporate and business engagement. Members are encouraged to use social media in a personal capacity as a way to share information and views with friends and communities – both old and new.

With the growth and application of social media, The Council has identified the need to have a policy which ensures that members who use social media either as part of their job, or in a personal capacity, are fully aware of the organisation's expectations in relation to social media engagement when it is about Darts Western Australia Incorporated, our services, our people and/or other business related individuals or organisations. The Council's principles of Social Media Engagement are designed to protect the interests of members and the organisation.

The essential guiding principles are: -

- Ensure that you are fully aware who you are representing
- All references to Darts Western Australia Incorporated are correct, accurate and in line with the Privacy and Harassment and Social Media Policies of Darts Western Australia Incorporated.
- Demonstrate respect for the individual and communities with which you interact at all times.



## Darts Western Australia

Please note that this policy does not apply to member's personal use of social media platforms where the employee/member makes no reference to affiliated members or Darts Western Australia Incorporated related matters.

### Application

Social Media Engagement is a policy of Darts Western Australia Incorporated and it applies to all Darts Western Australia Incorporated members, volunteers, contractors, and to any other person who is notified that this policy applies to them. If you require clarification about aspects of this policy and how it applies to your own circumstances, please discuss this with Darts Western Australia Incorporated Committee.

### Policy

Darts Western Australia Incorporated appreciates the value in using social media to build relationships with customers, communities and other relevant stakeholders. If you are officially accredited to represent Darts Western Australia Incorporated in social media, or if you are discussing Darts Western Australia Incorporated or Darts Western Australia Incorporated business related issues in your personal use of social media platforms, you are required to follow this Policy.

Social media tools include: -

- Social networking sites e.g. Facebook, Google+, MySpace, Bebo, Friendster –
- Video and photo sharing websites e.g. Flickr, YouTube
- Micro-blogging sites e.g. Twitter
- Weblogs, including corporate blogs, personal blogs or blogs hosted by traditional media publications
- Forums and discussion boards such as Whirlpool, Yahoo! Groups or Google Groups - Online encyclopaedias such as Wikipedia
- Any other web sites that allow individual users or companies to use simple publishing tools.

**Darts Western Australia Incorporated principles of Social Engagement apply as following: -**

- You are authorized to represent Darts Western Australia Incorporated on social media platforms and are using a social media platform for business purposes. Further information is outlined below
- You choose to make references to Darts Western Australia Incorporated, its people, products or services, and/or other business related individuals or organisations when you are using a social media platform in a personal capacity. Further information is outlined in below.

**Darts Western Australia Incorporated Social Media Engagement Policy does not apply to personal use of social media platforms where you make no reference to Darts Western Australia Incorporated or related matters.**

### Social Media Engagement for Business Purposes



Before you operate as a representative of Darts Western Australia Incorporated on a social media platform, you must have approval from your manager and demonstrate that you are fully aware of this policy and procedures. This section details how you will represent Darts Western Australia Incorporated as part of your job responsibilities.

### Representation

You are required to: -

- Disclose that you are a Darts Western Australia Incorporated affiliated member and be clear about which area you are representing and what your role and accountabilities are; -
- Disclose only publicly available information. You must not comment on or disclose confidential Darts Western Australia Incorporated information (such as financial information, future business performance, business plans, imminent departure of key executives).

If you require clarification about what Darts Western Australia Incorporated information is in the public domain, you should refer to Darts Western Australia Incorporated Committee.

### Responsibility

You are required to:

- Ensure that any content you publish is factually accurate and complies with relevant company policies, particularly those relating to confidentiality and disclosure (see References section below); -
- Ensure that you have received the appropriate internal clearances and approvals in accordance with Darts Western Australia Incorporated policy for releasing information in the public domain –
- Only offer advice, support or comment on topics that fall within your area of responsibility at Darts Western Australia Incorporated. For other matters, seek advice from management alert, if the situation requires a real time response, let the other party know that the request has reached Darts Western Australia Incorporated for response; -
- Ensure you do not post material that is obscene, defamatory, threatening, harassing, discriminatory or hateful to another person or entity, including Darts Western Australia Incorporated, its members, employees, its contractors, its partners, its competitors and/or other business related individuals or organisations; -
- Ensure you do not disclose other people's personal information in social media venues, and comply with the Privacy Policy

### Respect

You are required to:

- Be respectful of all individuals and communities with which you interact online; -
- Be polite and respectful of others' opinions, even in times of heated discussion and debate; -
- Adhere to the Terms Of Use, and seek to conform to the cultural and behavioural norms, of the social media platform being used; -



## Darts Western Australia

- Respect copyright, privacy, financial disclosure and other applicable laws when publishing on social media platforms. Check with management if you are not certain about what you can reproduce or disclose on social media platforms.

### Personal Uses of Social Media Platforms

This Social Media Engagement policy is applied if you choose to make references to Darts Western Australia Incorporated, its people, members or services, its competitors, and/or other business related individuals or organisations when you are using a social media platform in a personal capacity. It is important in these circumstances that readers of your posts do not misconstrue your personal comments as representing an official Darts Western Australia Incorporated position.

### Representation

You are required to:

- Identify yourself as a Darts Western Australia Incorporated affiliated member or volunteer if you refer to Darts Western Australia Incorporated, its people, members and services, its competitors and/or other business related individuals or organisations
- Ensure you do not imply in any way that you are authorised to speak on Darts Western Australia Incorporated behalf
- Ensure you do not knowingly use the identity of another Darts Western Australia Incorporated member or an employee of a Darts Western Australia Incorporated partner or competitor (including name or variation of a name)
- Be mindful during your social media engagements of the importance of not damaging the organisation's reputation, interests and/or bringing Darts Western Australia Incorporated into disrepute
- Disclose only publicly available information. You must not comment on or disclose confidential Darts Western Australia Incorporated information (such as financial information, future business performance, business plans, imminent departure of key executives). If you require clarification about what Darts Western Australia Incorporated information is in the public domain, you should consult management
- Not include Darts Western Australia Incorporated logos or trademarks in your postings.

### Responsibility

You are personally responsible for the content of your posts online. In this context, you have a responsibility to ensure that:

- Any information about Darts Western Australia Incorporated services that you provide is informed and factually accurate. If you wish to express your opinions please state they are your personal opinions. If you are offering your personal perspective on a matter related to Darts Western Australia Incorporated, be mindful that your commentary and opinion does not cause damage to Darts Western Australia Incorporated or its interests.



### You are required to: -

- Use a disclaimer to ensure that your stated views and opinions are understood to be your own and not those of Darts Western Australia Incorporated.

### A disclaimer is required when you: -

- Refer to the work done by Darts Western Australia Incorporated; -
- Comment on any Darts Western Australia Incorporated related issue; or –
- Provide a link to Darts Western Australia Incorporated website. –
- Use a permanent disclaimer if you are referring regularly to Darts Western Australia Incorporated or Darts Western Australia Incorporated related issues. For irregular Darts Western Australia Incorporated references, a disclaimer need only be used on a case by case basis. An example of a disclaimer is: “the views expressed in this post are mine only and do not necessarily reflect the views of Darts Western Australia Incorporated.” –
- Adhere to Darts Western Australia Incorporated Policy on Internet Use if you are using Darts Western Australia Incorporated provided services made available to you as a volunteer or a member. In particular, limited personal use of Darts Western Australia Incorporated provided services (such as email, internet access and instant messaging) is allowed, however it must be within reasonable limits and not interfere with your work; -
- Reference only publicly available information on [www.dartswa.com.au](http://www.dartswa.com.au)
- Ensure you are not the first to make a Darts Western Australia Incorporated announcement; -
- Ensure you do not post material that is obscene, defamatory, threatening, harassing, discriminatory or hateful to another person or entity, including about Darts Western Australia Incorporated, its members, volunteers its contractors, its partners, its competitors and/or other business related individuals or organisations.

### Respect

#### You are required to: -

- Be respectful of all individuals and communities with which you interact online; -
- Be polite and respectful of other opinions, even in times of heated discussion and debate; -
- Adhere to the Terms Of Use, and seek to conform to the cultural and behavioural norms, of the social media platform being used; -
- Respect copyright, privacy, financial disclosure and other applicable laws when publishing on social media platforms. Check with management if you are not certain about what you can reproduce or disclose on social media platforms.

### Breach of Policy

As is the case with all of Darts Western Australia Incorporated policies and procedures, if you do not comply with this Policy you may face disciplinary action under Darts Western Australia Incorporated constitution. This disciplinary action may involve a verbal or written warning or, in serious cases, suspension or engagement with Darts Western Australia Incorporated.



**Darts Western Australia Incorporated may recover from you any costs incurred as a result of a breach of this Association Policy.**

**If you break the law you may also be personally liable.**

Signature: R.J.Grayson Snr Vic President Date: 22 / 10 / 2011. [Responsible Officer's Title] This Policy was adopted for inclusion in D.W.A.Inc Policy's at a committee meeting on Saturday 22/10/2011.

### **POLICY 1.11 Privacy Policy**

#### **1. Privacy Statement**

Personal information collected by Darts Western Australia Incorporated is for the primary purpose of membership requirements / competition purposes / volunteer management. It will not be released for any form of commercial gain and will be maintained in a secure location as per the requirements of the Privacy Act.

#### **2. Who Is Darts Western Australia Incorporated**

- a. Darts Western Australia Incorporated is a non-profit sporting association appointed as the governing body and promoter of Darts in Western Australia.
- b. Darts Western Australia Incorporated is a democratically formed body made up of a Board of Directors, Advisory Panels, consisting of President, Snr Vic President, Jnr Vic President, Secretary, Treasurer or Secretary/Treasurer and twelve (12) Committee persons, six (6) each female and male (where possible).

#### **3. What Business Are We In?**

- a. To foster and encourage the Sport of Darts in Western Australia and to control and improve the game as a Sport.
- b. To maintain an efficient administration at State level and between Affiliated Associations and their members.
- c. The control and management of the Sport of Darts as played by members of the Council.
- d. To establish a code of rules to govern the different games played on dartboards organized by the Council.
- e. To arrange and carry out tournaments and Championships in conjunction with such games.
- f. To maintain an efficient administration at State level and between Affiliated Associations and their members.
- g. The control and management of the Sport of Darts as played by members of the Council.





- h. To establish a code of rules to govern the different games played on dartboards organized by the Council.
- i. To arrange and carry out tournaments and Championships in conjunction with such games.
- j. To provide our members with the rules and information of all games played by the Council by means of electronic media to all Affiliated Associations and through our web-site and by Email.

### 3. COLLECTING YOUR PERSONAL INFORMATION

- Darts Western Australia Incorporated understands that members may have concerns about their privacy and the confidentiality and security of information that Darts Western Australia Incorporated may obtain about them.
- Darts Western Australia Incorporated policy is to protect members' privacy and personal information that it may collect from time to time.
- Darts Western Australia Incorporated has undertaken to comply with the requirements of the Privacy Act, 1988 and the National Privacy Principles included in the Privacy Act (Private Sector) Amendment Act 2000.
- Personal information is collected by Darts Western Australia Incorporated for the primary purpose of membership requirements / competition purposes / volunteer management.
- Darts Western Australia Incorporated collects details such as your name, address, telephone and facsimile numbers, email addresses, gender, age, marital status, Association/s you are registered with and seasonal/progressive averages.
- A hard copy file containing the member's application and entry details are retained in a secure location in accordance with the act and for a further seven years in accordance with current Federal and State legislation governing document retention, before being destroyed.

### 4. What If You Do Not Provide The Personal Information We Require?

Failure to provide the information sought by Darts Western Australia Incorporated for the purposes detailed may not enable the organisation to complete the membership process or any specific service requested. I.e. Darts Western Australia Incorporated may not be able to include you in an event you may have entered or assign benefits to you as a member.

### 5. How Does Darts Western Australia Incorporated Secure Your Personal Information?

To prevent any unauthorised access to your information, Darts Western Australia Incorporated has installed computer and network security, including encryption and password protection processes. Only staff authorised by the President [and/or other appropriate Senior Management person] have access to the data file information.



Hard copies of any information are stored in locked offices and equivalent off site secured storage areas.

### **6. To Whom Do We Disclose Your Personal Information?**

A member's personal information will only be used or disclosed by Darts Western Australia Incorporated as allowed by the Privacy Act 1988 and the National Privacy Principles included in the Privacy Amendment (Private Sector) Act, 2000.

To facilitate Darts Western Australia Incorporated delivering better services and benefits to its members, personal information collected may be shared with other organizations and including Darts Australia Incorporated and/or Affiliated Associations.

Further, to conduct Darts Western Australia Incorporated operations, Darts Western Australia Incorporated occasionally engages independent operators and parties. Accordingly, some of this information may be used or disclosed in part by Darts Western Australia Incorporated to:

- enable mail contractors to deliver documents and communications to members;
- officers of a government law enforcement agency in connection with the lawful performance of their duty;
- a debt collection agency for financial default purposes;
- send direct mail to members with news of special offers or the availability of new products or services;
- external advisors, including the associations representative body for the purposes of outsourcing the processing and servicing of member cheques and the processing of member credit card payments; and
- Department of Sport and Recreation (If requested).

### **7. Withdrawing Your Consent**

If you do not consent to any of the disclosures above then you can write and advise Darts Western Australia Incorporated at its office address or contact Darts Western Australia Incorporated by telephone.

Darts Western Australia Incorporated will then ensure that your personal information is not used for this purpose. This exemption cannot apply where Darts Western Australia Incorporated is required by law to provide such disclosure.

If you do not object to the uses or disclosures as stated above, Darts Western Australia Incorporated will accept this as having received your express consent.

### **8. What If You Wish To Access Your Personal Information**

Members may, upon written request, access the personal information Darts Western Australia Incorporated has obtained from membership application forms and the related product or service forms that it currently holds. To the extent possible, Darts Western Australia Incorporated will let you access your personal information. However, there are times where the organisation is not in position



## Darts Western Australia

to do so (e.g. where it would be unlawful to do so). If Darts Western Australia Incorporated denies you access to this information, Darts Western Australia Incorporated will notify you of this refusal and the basis for it.

To cover administration costs of providing access to your personal information a charge may be applied. If so it is Twenty-Five (\$25.00) Dollars.

To arrange access, please ask for details from the Secretary of the Darts Western Australia Incorporated on 08 9350 5014

### **9. What if you wish to change some of the personal information held?**

Darts Western Australia Incorporated endeavours to ensure that personal information held is accurate, complete and up-to date.

Where you believe that personal information held by Darts Western Australia Incorporated is not accurate, complete or up-to-date, then advise Darts Western Australia Incorporated and every effort will be made to correct the information.

### **10. What if you wish to lodge a complaint**

For any purpose associated with privacy matters including the lodgement of a complaint, Darts Western Australia Incorporated can be contacted at its office on 08 9305 5014. Your call will be directed to the officer appointed by us to deal with your enquiry or complaint.

Copies of this privacy policy are available from our office or can be mailed by phoning Darts Western Australia Incorporated on 08 9305 5014. This policy is also available on our website [www.dartswa.com.au](http://www.dartswa.com.au)

This Privacy Policy was last amended on 22/10/2011

This Privacy Policy is due for review on 22/10/2013

This Privacy Policy is endorsed by the Committee / Board of Darts Western Australia Incorporated

R.J.Grayson Snr Vic President                      22/10/2011

Signed    Date

This Policy was adopted for inclusion in D.W.A. Inc. Policy's at a committee meeting on Saturday 22/10/2011.



### **POLICY 1.10 Policy on Risk Management**

#### **Overview**

Risk management is recognised as an integral part of good management practice, both at Board and line management levels, identifying opportunities and threats to an organisation's activities through a continual interactive process.

The process consists of well-defined steps which, when taken in sequence, enable continued improvement in management decision-making.

We *MUST* manage our risks more effectively. If our risks are not well managed, corporate and personal resources are wasted.

Risk management aims to minimise exposure to risk. The best system in the world will not prevent every accident, so it should be noted that only those steps, which are reasonable and practicable, need be taken to manage those reasonably foreseeable risks. Any area of risk can be substantially reduced by "good housekeeping and administration" and by ensuring a safe sporting environment.

#### **1. Goals**

- 1.1 To design a Risk management Policy with the most effective and cost efficient controls to prevent or minimize the probability of occurrence and cost of a loss. What methods and to what benefits.

#### **2. Objects**

- 2.1 The identification of risks, which involves the systematic assessment of all hazards, which could affect the W.A.D.C. Inc.
- 2.2 To analyse and evaluate the Identified Risks.
- 2.3 To Assess and Prioritise Identified Risks.
- 2.4 To identify the Risk Treatment Options.
- 2.5 To Monitor and Revue

#### **3. The Identification of Risks.**

The identification of Risks, which involves the systematic assessment of all hazards, which could affect the W.A.D.C. Inc.

- 3.1 Association Officials and Representatives.
- 3.2 Compliance with own constitution.
- 3.3 Compliance with government grants conditions.



## Darts Western Australia

3.4 Association conducted events and activities.

3.5 Volunteer employees.

3.6 Discrimination Legislation.

3.7 Corporate Law Regulations.

3.8 Health Regulations.

3.9 Fundraising Regulations.

3.10 Art Union Lotteries.

3.11 Contractual Liabilities.

3.12 Taxation.

3.13 Employment.

3.14 Nuisance, such as excessive noise and activity.

### 4. To analyse the Identified Risks

The object of this section is to combine estimates of likelihood and consequences in context of existing controls and document the findings.

#### 4.1 Identify

4.1.1 Sources of information.

4.1.2 Techniques for Information Gathering.

4.2 Determine existing controls.

4.3 Determine likelihood and consequences.

4.4 Types of Analysis.

(In order of complexity and cost/effort)

4.4.1 Qualitative.

4.4.2 Semi-Quantitative.

4.4.3 Quantitative.

4.4.4 Combination (s) of above.

4.5 Documentation (e.g. Risk Register)



### 5. To Assess and Prioritise Risks.

The object is to decide whether risks are acceptable or unacceptable.

- 5.1 Compare level of risk found against predetermined criteria.
- 5.2 Produce graded list of risks.
- 5.3 Acceptance of risk is based on
  - 5.3.1 Cost of risk treatment and cost of rectifying the loss versus
  - 5.3.2 Opportunities afforded by taking the risk.

### 6. To identify Risk Treatment Options.

The object of this section is to decide from the following options, which way the Board of Management chooses to operate their Risk.

- 6.1 Avoid risk (not proceed) alternatives.
- 6.2 Accept risk and fund any losses.
- 6.3 Reduce Likelihood of occurrence.
  - 6.3.1 Audit and compliance programs
  - 6.3.2 Contract conditions.
  - 6.3.3 Quality Assurance.
  - 6.3.4 Supervision.
  - 6.3.5 Testing.
- 6.4 Reduce consequences.
  - 6.4.1 Contingency Planning.
  - 6.4.2 Contract Conditions.
  - 6.4.3 Fraud Control Planning.
- 6.5 Transfer Risk, e.g. to.
  - 6.5.1 Contractors.
  - 6.5.2 Insurers.
  - 6.5.3 Joint Ventures.
  - 6.5.4 Landlord/Tenant.
  - 6.5.5 Note: - Transferring risk acquires a new risk – that the entity to which the risk has been transferred fails to perform its own risk management.
- 6.6 Retain Risk.
- 6.7 Evaluate Treatment Options.
  - 6.7.1 Cost/Benefit analysis.



6.7.2 Combination of Options.

6.7.3 Cost of Risk reduction, Refer Figure 1.

6.8 Prepare Treatment Plans.

6.8.1 Decision process.

6.8.2 Identify responsibilities, timetable and outcome, Refer Figure 2.

6.8.3 Risk Treatment Process.

6.9 Implement Treatment Plans.

6.9.1 Methods.

6.9.2 Evaluation Mechanism.

- Responsibilities / Accountabilities.
- Performance Criteria.
- Objectives.

6.9.3 Milestone monitoring.

### 7. Monitor and Review.

7.1 Incorporated in Risk Treatment Process, Refer Figure 2.

7.2 Changing circumstances are assessed.

7.3 Ensure relevance of plans.

## POLICY 1.2 Policy on Alcohol

### 1.2. Effects

#### 1.2.1 Effects on Reflexes

Contrary to popular belief alcohol is a depressant drug that dampens the reflex mechanisms. This results in a steadying of hand together with the psychological side effect of boosting confidence by, in some cases, depressing fears and masking inhibitions.

#### 1.2.1 Body Effects

The effect of alcohol on the body varies between each person and circumstances. The following immediate effects of alcohol are registered in all people to a varying extent depending on the volume consumed, the physiology and circumstances at the time.

- Loss of inhibitions
- Flushing and dizziness
- General impairment of brain and nervous system functions
- Loss of co-ordination to varying degrees
- Slower reactions



## Darts Western Australia

- Aggression

### 1.2.2 Excess

The Darts Western Australia Incorporated is cognisant of the potential danger of accidental injury in the sport of darts. In extreme circumstances a darts player under the influence of excessive alcohol could place other participating players at risk.

### 1.2.3 Comparison

It has been clearly established in most States and Territories of Australia that reactions and judgement of a driver of a motor vehicle are seriously impaired to the point of being dangerous if driving with a blood alcohol level in excess of 0.5%. Given the extensive research that has identified this level to be the point

Where accidents are more probable, it is deemed to be an appropriate maximum level of blood alcohol present in a player whilst playing darts.

### 1.2.4 Policy

It shall be the policy of the Darts Western Australia Incorporated that:

- Individual players whilst in the venue.
- Individual coaches and individual officials whilst coaching and attending the players at the venue.
- Individual Callers, Scorers, and recorders.

When participating in a match sanctioned by the D.W.A. Inc., if found to have a blood alcohol level in excess of 0.8%, may be disqualified for a term to be determined by the Board.

### 1.2.5 TESTING

A player will be deemed to have a blood alcohol level in excess of 0.8% if a reading in excess of this level is registered on a breathalyser instrument of the type and function approved by the Western Australian Police Department.

### 1.2.6 PENALTIES

The penalty to be imposed shall be disqualification for the balance of the tournament, championship, etc., or for a term to be determined by the Board and/or Tournament Director.





### **POLICY 1.8 Policy on Child Protection**

#### **1.0 Policy Statement**

1.0.1 The Darts Western Australia Incorporated is committed to providing an environment that is safe while participating in the Sport of Darts.

The Darts Western Australia Incorporated will not abide in the criminal act of child sexual maltreatment, which occurs when a child (defined as a person under the age of 18 years) has been exposed or subjected to sexual behaviours or acts that are exploitative and/or inappropriate to his/her developmental level. Such behaviour involves a wide range of sexual activities, which exploit children, and includes forcing, tricking, bribing, threatening or pressuring a child into sexual activity.

1.0.2 This Child Protection Policy conveys a message to all members and prospective members responsible for people under the age of 18 years in the Sport of Darts about minimising risk exposure.

Managers, coaches, officials and management personnel have a responsibility to provide safeguards dedicated to the wellbeing of those under the age of 18 years (youth).

1.0.3 The abuse of youth members, by other members or external source is not acceptable and the Darts Western Australia Incorporated encourages all incidents to be reported immediately to the appropriate authorities.

#### **2.0 Code of Conduct**

2.0.1 The Darts Western Australia Incorporated endorses the following Code of Conduct for those persons responsible for activities involving those under the age of 18 years.

- Persons within the Darts Western Australia Incorporated must identify any case of abuse.
- Any person with a duty of care over children must obtain a Police clearance.
- Ensure all members are aware of this Child Protection Policy
- It is essential that members are made aware of and if possible have input, into the strategies the D.W.A. Inc. intends to establish when dealing with this issue.
- Ensure all persons, who either directly or indirectly are responsible for the care of children, are provided with knowledge of how to identify signs of sexual maltreatment and know the appropriate actions to follow.

2.0.2 A Manager will:

- Agree to abide by the Darts Western Australia Incorporated Code of Conduct.
- Be responsible for the overall welfare and wellbeing of team members and officials when travelling with a team.



## Darts Western Australia

- Maintain a duty of care towards team members and accountability for the management of the team.

### 2.0.3 A Coach will:

- Agree to abide by Darts Western Australia Incorporated the Code of Conduct.
- Be responsible for matters concerning the coaching, teaching and development.
- Maintain a duty of care towards others and accountability for matters relating to teaching and competition.
- Ensure that any physical contact with others is:
  - I. Appropriate to the situation
  - II. Necessary for the person's skill development.
- Provide a safe environment for teaching and competition

### 2.0.4 An Official/Administrator will

- Agree to abide by the Darts Western Australia Incorporated Code of Conduct.
- Be fair, considerate and honest with others.
- Operate within the rules of the Darts Western Australia Incorporated.
- Be professional in actions. Language, presentation, manner and punctuality should reflect high standards.
- Resolve conflicts fairly and promptly through established procedures.
- Maintain strict impartiality.
- Maintain a safe environment for others.
  
- Show concern and caution towards others.

## 3.0 Safeguards

The safeguards below apply to those members who undertake the supervision of youth activities in their capacity as managers, coaches, officials, administrators, etc.

These are responsible positions organisation and as such must adopt the following risk minimisation measures to protect themselves from any misconceptions about their behaviour in performing their designated roles.

### 3.0.1 Do not engage or allow others to engage in the following:

- Abusive initiation ceremonies.
- Sleeping in closed quarters with youths without a second adult representative, parent, etc.
- Aggressive physically distressing or sexually provocative activities.
- Sexually suggestive comments about or to a youth.
- Inappropriate or intrusive touching of a youth.
- Minimise the situations where an adult may be alone with a single child.

### 3.0.2 Maintain an open door policy, when conducting briefings, meetings, and assemblies of members. Invite all youths, parents, friends and other leaders to participate, particularly when performing interviews, transporting youth members and conducting excursions.



3.0.3 Male and female adults or parents must accompany youths when undertaking activities away from home and especially overnight.

### 4.0 Child Sexual Maltreatment

In some cases a fine line exists between what is and what is not sexual maltreatment. In these cases careful consideration of the contextual element of the power relationship is essential including the respective ages and development levels of those involved and the nature of the relationship.

- Child sexual maltreatment is a criminal offence.
- Occurs when a child has been exposed to or subjected to, sexual behaviours or acts which exploitative and/or inappropriate to his/her development level.
- Involves a wide range of sexual activities that exploit children and includes forcing, tricking, bribing, threatening or pressuring a child into sexual activity.
- Resultant harm to the child includes significant trauma, physical injury or impaired development, although harm may not always be easily identifiable.

### 5.0 Child Protection Legislation

The protection of children from abuse and neglect is legally the responsibility of both the Family and Children's Services and the Police Departments under the Child Welfare Act 1947 and the Community Services Act 1972.

The key responsibilities of these agencies include reporting and investigating cases of child abuse and providing for the protection of victims. However, all individuals and organisations, which have regular contact with children, including families, have a responsibility for the welfare of those children. The responsibility cannot be confined to those organisations with specific legislative obligations for their care and protection.

Unlike New South Wales, Western Australia does not have mandatory reporting legislation. Therefore deliverers of sport and recreation services are not compelled to advise on suspected cases of child sexual maltreatment. However in the best interests of the child concerned and within a 'duty of care' suspected cases should be directed to Family and Children's Services

### 6.0 Suspect Abuse

You have suspicion on reasonable grounds when:

- A youth tells you they have been abused.
- When someone else tells you a youth has been abused.
- A youth tells you they know someone who has been abused. (Often they are referring to themselves).
- You observe a youth member's behaviour and/or injuries etc. and your knowledge of your members leads you to suspect abuse.
- You observe a member's abuse of another member.



## Darts Western Australia

If you suspect a youth has been abused follow these procedures:

- Ensure the youth is safe (if they are in your care).
- Maintain the safety of other youth members in accordance with the Code of Conduct

Obtain and document the following:

- The youth's name, age and address.
- Your reasons for suspecting abuse (i.e. observation, injury, and information).
- Your assessment of danger posed to the youth including information pertaining to the alleged perpetrator.
- What arrangements, if any, exist for the immediate protection of the youth.
- What involvement, if any, other agencies have in dealing with the suspected member protection issues.
- Anonymous claims of abuse or breaches of the above Code of Conduct and Policies are to be taken seriously and immediately reported to the Board of Management or appointed person for investigation.

Options for further action:

- The suspected victim and other family members may be asked to approach their local GP to obtain a referral to professional support services and medical specialists.
- Report the matter to the Child Abuse Unit (WA Police Service).
- Notify the Board of Management so as a suspension and/or cancel the perpetrator's membership may be imposed.

It is important to note that there are occasions where the Child Abuser Unit need to be called in as soon as possible in order that evidence is not tainted, accused are not tipped off and stories corroborated, etc. before the police arrive.

### 7.0 Rights and Responsibilities

The Darts Western Australia Incorporated members, youth and adult reserve certain rights as members and carry with them certain responsibilities. These should be stated within this policy.

Youths have the right:

- To be safe.
- To be listened to.
- To be respected.
- To privacy.
- To take calculated risks in a protective environment.
- To an inclusive environment.
- To be referred to professional help if needed.
- To be protected from abuse by other members or outside sources.

Youths are responsible for:

- Showing respect to both youth and adult members.
- Keeping themselves safe.



## Darts Western Australia

- Accurately reporting inappropriate behaviour or risky situations for youth members.

Members have the right to:

- Access to ongoing teaching and information on all aspects of leading/managing activities for youths, particularly member protection.
- Support in the reporting of suspected abuse.
- Access to professional support services.
- Be protected from abuse by youths, other adult members and parents.

Members are responsible for:

- Fostering teamwork to ensure the safety of youth members in their care.
- Using appropriate team management behaviour.
- Responding to youth members' statements and concerns about alleged abuse.
- Ensuring the rights and responsibilities of youth members are enforced.
- Reporting suspected abuse to the appropriate authority.
- Not abusing members physically, emotionally or sexually.
- Maintaining confidentiality about sensitive information as designated by the appropriate authority.

The Darts Western Australia Incorporated has the right to:

- Expect all members to comply with its Code of Conduct.
- Expect all youth members to maintain standards of reasonable behaviour.
- Take appropriate action if members breach the Code of Conduct or Council policy and procedures.
  
- Expect all members not to abuse members physically, emotionally or sexually.
- Take the appropriate action in the event of accusations.
- Acquire Police checks relating to convictions in relevant areas.

The Darts Western Australia Incorporated is responsible for:

- Providing a safe environment for members.
- Providing ongoing information to members and wide promotion of this policy and procedures.
- Facilitating open discussion on child protection issues.
- Provide support to members who report accusations of abuse.
- Treating suspected abuse information confidentially.
- Taking appropriate action if members breach standards of reasonable behaviour or policies and regulations.



### POLICY 1.1 Policy on Drugs

#### 1.0 APPLICATION

##### 1.01 Discovery

Any Dart player found by the:

- The Darts Western Australia Incorporated.,
- The Darts Australia Incorporated.,
- The World Darts Federation Inc.
- Or any National Darts Association Body.

To have used drugs or stimulants, or participated in doping practices prohibited by the by this Policy or Policies of:

- The Darts Australia Incorporated.,
- The World Darts Federation Inc.,
- Or any National Darts Association Body.

Such player being a member of their respective Affiliated Associations will be ineligible for life for financial or any other assistance from the Darts Western Australia Incorporated

##### 1.02 Aiding and abetting

Any Coach or Official who aids, abets, counsels, procures or is knowingly involved in a darts players' breach of the Policies of the Darts Australia Inc., World Darts Federation Inc., or any National Darts Association Body.

Such Coach or Official being a member of their respective Affiliated Association will be ineligible for life for any financial support or other assistance from the Darts Western Australia Incorporated

##### 1.03 Definition

Doping or drug abuse in Darts, is the use of a substance by, or distribution to any dart player, which could have the effect of artificially improving the dart player's physical, and /or mental

condition and so augment the dart player's performance. Banned substances under this clause fall into five (5) major groupings of:

- Stimulants.
- Narcotics.
- Anabolic steroids.
- Non-prescribed beta-blockers.
- Illegal drugs.

##### 1.04 Professional Confidentiality

This policy does not intend to require any medical practitioner or sports scientist or psychologist or other person in professional confidentiality with a dart player to make any disclosure about the player's contravention of the doping provisions if the knowledge of that contravention is obtained in a situation of confidentiality. This exception does not include Coaches,



## Darts Western Australia

Administrators or any other official appointed by the Darts Western Australia Incorporated or Affiliated Associations even if such person were a medical practitioner. Coaches Administrators or any other Official are obligated to notify the Board of Management of the Darts Western Australia Incorporated of any alleged or suspected breaches of this policy.

### 2.0 ILLEGAL DRUGS

#### 2.01 Restrictions

Players competing in events sanctioned by the Darts Western Australia Incorporated shall not possess, use or be under the influence of Illegal drugs whilst under the control of the D.W.A. Inc. or its nominated organiser. Players found to be in possession of, using, or to be under the influence of illegal drugs, whilst at the venue of any sanctioned darts event shall be liable to immediate disqualification and to further disciplinary action as determined by the Darts Western Australia Incorporated Board of Management. The use of prescription drugs duly prescribed by a registered medical practitioner shall be exempted from this By-law. The onus shall rest with the player to provide, on demand, any evidence that such drugs consumed at a darts event have been prescribed by a medical practitioner.

#### 2.02 Interpretations

Generally, the use of drugs in darts will fall under four basic purposes of:

- Medicines.
- Restorative agents.
- Sports related medication
- Performance enhancing drugs

#### 2.03 Medicines

Medicines are generally described as those products prescribed by a practicing medical practitioner for the legitimate treatment of a specific condition e.g. insulin, diuretics, etc. These products are not banned in the sport of darts whilst taken under these circumstances.

#### 2.04 Restorative agents

Restorative agents are products that are usually available from retail pharmaceutical outlets such as anti-inflammatory agents, local anesthetics, analgesic rubs etc. Such products are not prohibited in the sport of darts.

#### 2.05 Performance Influencing Drugs

Beta-blocker drugs are generally prescribed for persons suffering from coronary heart disease and hypertension. Such drugs do, however, have a side effect of controlling tremor. The use of beta-blocker drugs that are not medically indicated and prescribed but are used solely for the purposes of influencing performance, is deemed illegal in the sport of darts.

The onus is on the player to produce, on demand, a certificate to demonstrate the medical need for this group of drugs. Such certificate shall be in the player's possession wherever he or she takes the area to play.

#### 2.06 Sports Related Medication



## Darts Western Australia

Amphetamines are a group of drugs that are chemically related to adrenaline and are used to increase wakefulness and delay fatigue.

The use of amphetamines is banned in the sport of darts.

Given the significant side effects of amphetamines it is unlikely that players will resort to their use if they are fully aware of the side effects. Coaches and officials should make a point of publicising these side effects, which include:

- Insomnia and its resultant effect on the next day's play.
- Excessive nervousness and palpitations, which seriously impede the level of performance.
- A warping of judgement that often results in the player believing they are performing well when in fact their performance is suffering.
- The loss of normal sensations of fatigue that result in the masking of the body's normal fatigue alarm system. When the body is stressed in such conditions, collapse and even death may occur.
- The sustained use of amphetamines can bring about a change in behavior coupled with increased hostility and aggression.

### 3.0 TRANQUILLISERS

#### 3.01 Non Influencing

After careful evaluation the Darts Western Australia Incorporated Board of Management has concluded that the use of tranquillisers would not support increased sports performance.

#### 3.02 Not Prohibited

The use of tranquillisers is not prohibited in the sport of darts.

#### 3.03 Warning on Use

Coaches and Officials should be aware that with a repetitive action sport such as darts that the majority of training (reinforcement of the mental template of the action) is undertaken in an environment when tranquillisers would not normally be used.

#### 3.04 Effect of Tranquillisers

The effect of tranquillisers is to slow down the neuron response systems. The actual performance of the playing action under the influence of tranquillisers becomes slower and unsynchronised with the conditioned mental template of the playing action established through many hours of training. This would normally result in a performance below the player's real skill level.

### 4.00 PENALTIES

Players competing in D.W.A. Inc. sanctioned tournaments shall not possess or use illegal drugs whilst under control of the D.W.A. Inc. or its nominated organisers. Players found to be in possession of or using illegal drugs whilst at the venue of any sanctioned darts event shall be liable to:

- \$1,000 fine and six (6) months suspension for the first offence.
- Life suspension for the second offence.





### **POLICY 1.9 Policy on Harassment**

#### **1.0 Policy**

- 1.1 The Darts Western Australia Incorporated is committed to providing a sport free of harassment, where individuals are treated with respect and dignity. The Darts Western Australia Incorporated will not tolerate harassing behaviour under any circumstances and will take disciplinary action against anyone who breaches the policy.
- 1.2 This policy applies to all directors, volunteers, coaches, officials, players, professional personnel and members of the Darts Western Australia Incorporated.
- 1.3 This policy applies to behaviour occurring both within and outside the course of the Darts Western Australia Incorporated business, activities and events, when the behaviour involves individuals associated with the Darts Western Australia Incorporated and negatively affects relationships within the organisation's sport and work environment.

#### **2.0 Definition**

- 2.1 The definition of harassment immediately following has been adopted by the Darts Western Australia Incorporated for the purpose of this policy it includes and goes beyond what is prohibited by law and does not distinguish between the various types of harassment.
- 2.2 Harassment consists of offensive, abusive, belittling or threatening behaviour directed at a person or people, because of a particular characteristic of that person or people (including the person or people's level of empowerment relative to the harasser). The behaviour must be unwelcome and the sort of behaviour a reasonable person would recognise as unwelcome.
- 2.3 Behaviour constituting harassment can take many different forms and may be explicit or implicit, physical, verbal or non-verbal.

Examples include, but are not limited to:

- Abusive behaviour aimed at intimidating someone in a less powerful position.
- Jokes or comments directed at a person's body, looks, age, race, religion, sexual orientation or disability.
- Unwelcome remarks including teasing, name-calling or insults.
- Homophobic comments and/or behaviours.
- Uninvited touching, kissing, embracing, massaging.
- Staring, leering, ogling, smutty Jokes and comments.
- A persistent or intrusive question about people's private lives.
- Repeated invitations to go out, especially after prior refusal.
- Sexual propositions.



## Darts Western Australia

- The creation of a hostile or sexually permeated environment by constant inappropriate references to sexual matters, the display of sexually explicit material (posters, cartoons, graffiti) or by the use of offensive email, faxes, letters or notes.
- Sexual insults, taunts, name-calling.

2.4 Jokes and behaviour which are genuinely enjoyed and consented to by everyone present are not Harassment Sexual interaction or flirtation that is based on mutual attraction of friendship, and which is consensual or invited, is not sexual harassment.

### 3.0 Responsibilities

- 3.1 The Darts Western Australia Incorporated is responsible for taking all reasonable steps to prevent harassment and ensuring its position is widely known through all levels of the Darts Western Australia Incorporated activities.
- 3.2 The Darts Western Australia Incorporated will ensure that appropriate procedures are identified to handle harassment complaints.
- 3.3 All directors, members and other persons associated with the Darts Western Australia Incorporated are responsible for complying with this policy.

### 4.0 Confidentially

- 4.1 The Darts Western Australia Incorporated directors and officers responsible for implementing this policy will keep confidential the names and addresses related to harassment complaints, unless disclosure is necessary as part of the disciplinary or corrective process.

### 5.0 Complaint procedures

- 5.1 The Darts Western Australia Incorporated recognises that natural justice is very important and must be applied in the investigation and adjudication of a dispute.
- 5.2 The Board of Management of the Darts Western Australia Incorporated will receive and investigate all complaints of harassment.

### 6.0 Disciplinary Action

- 6.1 Disciplinary action will be taken by the Darts Western Australia Incorporated against anyone who is found to be in breach of this policy.
- 6.2 The discipline will depend on the severity of the case and may involve an apology, counselling, suspension, dismissal or other form of action.
- 6.3 Disciplinary action will also be taken against any person who has falsely complained of harassment.



### 7.0 Right to Appeal

7.1 Any person found guilty by the Darts Western Australia Incorporated Board of Management has the right to appeal the decision and recommendation made by the Board of Management if a matter of procedure, bias, or fairness is called into question. An appeals panel made up of members other than those who formed the original review panel should handle formal appeals.

## POLICY 1.4 Policy on Infectious Diseases

### 1.0 Application

In framing this policy it is important to consider the types of contagion that might be applicable to the normal environment that applies to the sport of Darts. The primary consideration is that Darts is not a contact or collision sport.

1.01. **HIV (Aids)** may be spread by contact with infected players via blood.

1.02 **HEPATITIS B** may be transferred by the medium of blood.

### 2.0 Open Cuts

All open cuts and abrasions shall be reported and treated immediately to preclude blood contamination of any item.

This is an area of principal concern to the D.W.A. Inc. given that the skin can be broken very easily by contact with players and facilities or equipment.

### 3.0 Players

#### 3.01 Personal Hygiene

It is the player's responsibility to maintain strict personal hygiene, as this is the best method of controlling the spread of infectious diseases.

#### 3.02 Vaccinations

It is strongly recommended that all participants involved in darts and playing under adult rules, be vaccinated for **HEPATITIS B**.

#### 3.03 Player Medical Clearances

Players with prior evidence of these diseases shall obtain clearances from a doctor prior to participation.

### 4.0 Team Areas

#### 4.01 Responsibilities

The Darts Western Australia Incorporated being responsible for Council sanctioned events; it is the Affiliated Associations and their Member Clubs joint responsibilities to ensure that all Toilet areas and Rest Rooms are clean and tidy. Particular attention shall be paid to hand basins, toilets



## Darts Western Australia

and showers. Adequate soap dispensers, paper hand towels or air dryers, brooms and disinfectants, etc., shall be available at all times.

### 4.02 Contaminated Articles

All clothing, equipment and surfaces contaminated by blood shall be treated as potentially infectious and treated accordingly.

### 4.05 Sharing Articles

Sharing of towels, face washers and drink containers shall not occur.

## 5.0 TOURNAMENT OFFICIALS

### 5.01 Reporting

Officials shall report all open cuts and abrasions at the first available opportunity.

### 5.02 Vaccinations

It is recommended that those who officiate should be vaccinated for **HEPATITIS B**.

### 5.03 Contaminated Articles

All contaminated clothing and equipment shall be replaced prior to the player being allowed to resume play.

### 5.04 Recurrent Bleeding

If bleeding should recur, the above procedures shall be repeated.

### 5.05 Non Controllable Bleeding

If bleeding cannot be controlled and the wound securely covered, the player shall not be allowed to continue in the game.

## 6.0 General

If a player or official, or Association official is found to be suffering from HEPATITIS or HIV then that person shall not play, nor be involved in any team nor match, until cleared by his or her medical practitioner.

## 7.0 Education

There shall be an obligation upon the Darts Western Australia Incorporated to provide suitable information on the associated risk factor and prevention strategies of **HEPATITIS B** and **HIV** to all of our Affiliated Associations.



### **POLICY 1.5 Policy on Pregnancy**

#### **1.00 Rights**

##### **1.01 Individual Rights**

The Darts Western Australia Incorporated recognises the individual right to make decisions in respect to their own person.

##### **1.02 Players Rights**

Any individual however as part of a team should recognise and respect the rights of all players to participate in the spirit of fair competition.

1.03 Darts Western Australia Incorporated will not make any recommendations to condone the continuance in the Sport if a player is pregnant. That decision shall be entirely the player's.

#### **2.00 Advice**

##### **2.01 Medical**

The Darts Western Australia Incorporated encourages each individual player who is pregnant to seek medical advice in respect to their own medical position and the medical position of the unborn child.

##### **2.02 Legal Advice**

The Darts Western Australia Incorporated also encourages the individual player who is pregnant to seek out any relevant advice as to their own position - legal or otherwise - regarding the mothers potential of actual duty of care owed to the unborn child.

#### **3.00 Conflict**

##### **3.01 Conflicting Opinion**

The Darts Western Australia Incorporated recognises that from time to time circumstances will arise where individuals and their Affiliated Association may hold conflicting opinions in this area and the Darts Western Australia Incorporated is asked to resolve a conflict that may relate to the question of the communities right against the right of the individual.

##### **3.02 Uniqueness of Circumstances**

At all times Darts Western Australia Incorporated recognises that each individual set of circumstances is unique to those said circumstances.

##### **3.03 Dispute Resolution**

Should a set of circumstances arise that requires resolution, the Darts Western Australia Incorporated has adopted these following guidelines to assist in the dispute resolution process.

3.03.1 The Darts Western Australia Incorporated should at first instance make every effort to encourage the conflicting parties to attend a mediation conference.



3.03.2 This mediation should where possible be conducted as follows:

- An independent mediator holding appropriate qualifications should be appointed to mediate the dispute.
- A Conference should be called to seek to identify the issues that are subject to the conflict and to identify the relevant position of each of the conflicting parties.
- To seek to resolve the issue in dispute.
- The Mediation Conference should be a “Without Prejudice” Conference.

## POLICY 1.3 Policy on Tobacco

### 1.0 Not Prohibited

Drug intake as the result of smoking is not deemed illegal in the sport of darts. However, the adverse health aspects and the decreased performance potential associated with the practice of smoking to be actively promoted through the State Coaching and Junior Development. The principal factors include:

1.01 Conflict between a practice that is hazardous to health and the conduct of a sport. The lynch pin to the continued acceptance by Government and specialist lobby groups of a sport must be seen as being beneficial to individual's health.

1.02 The impact of smoking upon non-smoking participants.

1.03 The quality of the image of the sport, particularly where television is involved.

1.04 The potential influencing effect on Junior Players

### 2.0 Health Hazard

#### 2.01 Effect on Nervous System

Nicotine is a stimulant drug that acts upon the central nervous system and is highly toxic. Nicotine is twice as deadly as arsenic as and at least four times more lethal than cyanide. If the total nicotine content of one to two days of smoking were consumed in one dose it would cause death in a matter of minutes.

#### 2.02 Smoke Contents

Inhaled smoke from a cigarette contains carbon monoxide, ammonia, hydrogen cyanide, nicotine, toluene, phenol and benzpyrene.

#### 2.03 Passive Effect

A significant aspect with smoking is that non-smoking participants are subject to side stream smoke, which contains all of the above ingredients plus a number of additional gases, and poisons that are not normally inhaled by the smoker due to the cigarette filter. These gases include formaldehyde, acrolein, vinyl pyridine, naphthalene and naphthylamine.



### 2.04 Effect on Blood Stream

The carbon monoxide from a cigarette is rapidly absorbed in the blood stream in preference to oxygen and therefore reduces the amount of oxygen that can be carried by the red corpuscles. The tar in a cigarette reduces that elasticity of the air sacs and so restricts the volume of oxygen that can actually attempt to enter the blood stream.

### 2.05 Effect on Heart

Smoking also increases the heart rate whilst at the same time reducing the quantity of blood flow by causing the elevation of player's blood pressure.

## 3.0 Player Performance Effect

Darts is an anaerobic sport and therefore does not utilise oxygen as a direct energy source. Anaerobic energy systems utilise phosphate and lactic energy stored in the body. The replacement of this phosphate and lactic energy material carries with it an oxygen debt because oxygen is required to form the compounds used in these energy systems. Many of our more significant tournaments are long and tiring and the present of smoke significantly reduces the endurance of the player to these events due to:

3.01 The reduced blood flow to the muscles and so limiting access to phosphate energy source.

3.02 The reduced blood and oxygen flow to the brain inhibits concentration and clarity of thought.

3.03 Body fatigue due to the buildup of oxygen debt and slower replacement of the phosphate and lactic energy sources.

## 4.0 Sports Imagery

Due to the passive nature of darts the Darts Western Australia Incorporated is cognisant of the need to work harder on the imagery development to compete with the more active sports. The simple fact is that active exercise is seen to be more conducive to an increased health state than that of the more passive activities of darts, pool, croquet etc.

At this point in time it would be detrimental to our sport to introduce wide sweeping regulations such as smoking bans in all darts venues. However the extensive Government media campaigns against smoking coupled with the active participation of all sports should bring about an attitudinal change amongst our players that will permit the expansion of smoking bans.

## 5.0 Policy on Application

With the acceptance of darts under the Western Australian Government (Office of Sport and Recreation) for financial assistance, we can anticipate an increased expectation for the Darts Western Australia Incorporated to become more actively supportive of drugs prohibition and healthy lifestyle policies.

For these reasons it is now appropriate for the Darts Western Australia Incorporated to introduce rulings that provide for:



## Darts Western Australia

- 5.01 The banning of smoking whilst on stage
- 5.02 The banning of smoking during presentations and media interviews.
- 5.03 The banning of smoking whilst playing Darts at the D.W.A. Inc. Headquarters.
- 5.04 The banning of the use of substitute cigarettes of any type whilst playing at the D.W.A. Inc. headquarters
- 5.04 To ensure all publications from the MINISTRY OF SPORT AND RECREATION, QUIT, etc., pointing out the adverse effects of smoking and its impact upon player's performance level, is made available to all Affiliated Association members.
- 5.06 The education of players and officials via the State Coaching Program and Junior Develop.
- 5.07 To approve and encourage the use of Nicotine Replacement Patches by those players endeavoring to quit smoking.

### **POLICY 1.6 Policy on Social Justice and Equity**

#### **1.0 Policy**

- 1.01 To offer and make available as widely as possible democratic opportunities within our Council so as not to deny any person or groups on the grounds such as age, ethnicity, socioeconomic status, gender, disability, sexual preference.
- 1.02 Arrange sessions to educate key personnel in the sport of darts about issues such as gender equity, discrimination, sexual harassment, and homophobia and about the Darts Western Australia Incorporated legal responsibilities.

#### **2.0 Age**

- 2.01 To involve all people regardless of their age in participating, decision making and program development particularly in the Junior and Mature Age groups.
  - Create special promotion days and opportunities for mature people to become acquainted with our sport and have the promotion days conducted by mature people.
  - Treat mature people in the sport of darts with respect and in the same way as other members. Refuse to tolerate discriminatory jokes, language, behaviour and imagery. Recognise mature people's achievements and contributions within the sport of darts.
  - Arrange sessions for mature people to improve and update their knowledge level and that of other key members of the sport of darts.
  - To establish modification of the sport of darts to suit our various ages groups.





### 3.0 Gender

- 3.01 Ensure men and women have equal opportunity to be represented on policy and decision making committees.
- 3.02 Encourage more people, both men and women to become qualified officials and to aspire to higher levels of officiating.
- 3.03 Ensure equality between the sexes in funding, sponsorship, media coverage, T.V. exposure, time, space, equipment, and access to quality programs to participate and compete.

### 4.0 Aborigines and Torres Strait Islanders

- 4.01 Understand that sport and recreation is as important to Aboriginal people as it is to the broader community.
- 4.02 Provide programs in areas where Aboriginal and Torres Strait Islanders people can access.
- 4.03 Enlist the help of local indigenous people in getting information on the sport of darts to indigenous communities.
- 4.04 Be aware that many Aborigines and Torres Strait Islanders will be reluctant to approach a predominantly white sporting Association / Club. Encourage and support anyone who shows an interest in the sport of darts.
- 4.05 Be flexible and be prepared to make allowances for culture difference.
- 4.06 Appreciate the need to spend more time in motivating young Aborigines and Torres Strait Islanders.
- 4.07 Darts Western Australia Incorporated should become acquainted with the Aboriginal and Torres Strait Islanders available media, radio and TV outlets.

### 5.00 People with Disabilities

- 5.01 Learn about people with disabilities so as to dispel any misunderstanding or ignorance, negative attitudes or adherence to inappropriate stereotyping. Appreciate that people with disabilities are not a homogeneous group.
- 5.02 Recognise that if young people are to benefit from the sport of darts, it is important that they receive the opportunity to do so before their fitness and skill levels fall too far behind those of their able-bodied peers.
- 5.03 Make links with the key disability organisations involved in Western Australia.



5.04 Comprehensively examine the sport of darts to determine how it could make allowances to accommodate people with disabilities, time slots, resources, modified rules, etc.

5.05 Consider the physical accessibility of our sporting venues and facilities for:

- Toilets (male and female or one unisex facility) that are accessible and available with appropriate handrails.
- Car parking with bays wide enough for wheel chair access.
- Ramps with appropriate gradients.
- Doorways of sufficient width, telephones and lift buttons at appropriate heights.
- Sufficient lighting.
- Update Accredited Coaches
- Arrange for accredited coaches to attend CAD courses.
- Make allowance to include CAD components in Sports Specific Course section and generic coaching courses
- Ensure techniques and attitudes to coaching are flexible, adaptable and responsive to individual needs, concentrating on abilities not disabilities
- Ensure all players' are treated as individuals with strengths and weaknesses, to be set challenging and realistic goals and to receive clear communication and positive feedback.

5.07 Promotion

- Include positive images of people with disabilities in our promotional material.
- Ensure the player's efforts receive appropriate recognition in the media. Insist stories on their efforts appear as sports articles.
- Encourage role models and help address the negative stereotyping.

5.08 Gender

Recognise that disability is not gender neutral. Men and women have different requirements.

## 6.00 People in Isolated Communities

6.01 Leadership

Recognise and identify interested people such as parents, teachers and young adults and skill them so that they can teach others.

6.02 Communication

- Arrange personal communication, newsletters.
- Develop video or correspondence resource packages (including equipment) for teaching basic technique and coaching, administration and officiating skills
- Develop resources on financial planning such as applications for funding.
- Identify the networks of people from the Government Departments who can assist them



## Darts Western Australia

- Make funding available so as to support the travel costs of officials to attend seminars conducted in their Capital Cities.

### 6.03 Seminars

Take programs to these areas such as regular coaching clinics, coaching and accreditation workshops, or darts development programs.

## 7.00 People From Non-English Speaking Backgrounds

### 7.01 Advice

Seek advice from the Bureau of Ethnic Affairs and The Ethnic Communities Council on advice on how to culturally develop the sport of darts within the non-English speaking community.

### 7.02 Communication

- Arrange cross-cultural training for coaches who are likely to be working with a non-English speaking population.
- Word of mouth has shown to be most effective.
- Ensure that all promotional material about darts contains images of people from non-English speaking backgrounds.
- Be very flexible and be prepared to make allowances for culture difference.

## 8.00 Unemployed People

### 8.01 Recognise

- Unemployment is just one layer of hardship for many people, including those with disabilities, Aborigines and Torres Strait Islanders and people from non-English speaking backgrounds.
- Most people want to feel they are making a contribution to the community. Develop darts leadership programs and give them the opportunity to learn new skills and by doing so put something back into society.
- Short-term programs must be followed up with involvement or skills development application programs.



### **DARTS WESTERN AUSTRALIA INCORPORATED.**

### **TRANSFERS AND PERMITS.**

### **From BY-LAWS general and Miscellaneous.**

**12.00:** Inter-Association Transfers and Darts Australia Incorporated Transfers:

**12.00.1:** Any player wishing to transfer to a new Association must correctly complete a Transfer Form, obtained from the new Association Secretary.

The Secretary of the new Association must immediately forward the first and second copies (white and pink) to the Council Registrar. The third (yellow) copy should stay in the book for that Associations records.

**12.00.2:** The Council Registrar will record the date received and date of application and then immediately forward them to the original Association Secretary.

**12.00.3:** The original Association Secretary should make sure the player is eligible for transfer and deal with the transfer within twenty-eight (28) days. The pink copy is then retained by the original Association for their records and the white copy must be forwarded to the Council Registrar who, will in turn, immediately notify the new Association if the transfer has been granted or refused.

**12.00.4:** Failure to deal with the transfer within twenty-eight (28) days of postage by the Council Registrar will result in an automatic transfer.

**12.00.5:** Failure of a Player and/or Association Secretary to comply with section 12.00.1 will automatically null and void an application for transfer and a new application will have to be submitted.  
(17/05/2013)

**12.00.6:** Inter-Association Transfers are available at any time.

**12.00.7:** In the case of Transfers for players from other Australian States/Territories or Inter-National players seeking to register and play for a D.W.A. Inc. Affiliate or seeking a permit to play for a D.W.A. Inc. Affiliate then the above rules 12.00.1: to 12.00.6: apply.

However in addition to submitting the Transfer Application to the Council Registrar the Association Secretary must contact the Council Secretary and advise him/her of the player's details. The Council Secretary will then contact the State/Territory or Country from where the player previously played to seek a clearance/permit for that player.

Upon receipt of advice on the player's availability the Council Secretary will immediately advise the Association Secretary and the Council Registrar of the results. (17/05/2013)



## Darts Western Australia

**12.00.8:** Players seeking Inter-Association, Inter-State/Territory or Inter-National Transfers are able to play darts within the Association that they are seeking to Transfer to whilst the Transfer is being dealt with. However they cannot represent an Association at any State Teams Events until the Transfer has been approved. (17/05/2013)

**10.00:** Any player registered with the Council may play in for more than one Affiliated Association, provided he/she obtains a Permit from his/her Parent (Number One) Association, such Player will only represent his/her Parent (Number One) Association, in Council run Competitions. Such player must abide by individual Associations own Constitution.

**10.00.1:** While players are permitted to play for more than one Association, they must obtain a signed Permit Form from their First (Parent) Association and present it to any other Association they play for. It shall be the player/s responsibility to obtain a correctly completed and signed Permit Form. The player should take the Pink copy (second copy) to the second Association. The original (white copy) must be forwarded to the Council Registrar by the First Association, within seven (7) days of granting the permit.

The first Association should keep the yellow (third copy) for their own records.

**10.00.2:** Permits must be issued each year. Separate permits must be issued for each Association that the player wishes to play with.

**11.00:** Any Association dealing with a permit player can only suspend that player from that Associations competition. The Association should then advise the players "Parent" (number one) Association and the Council the reason of any suspension and or penalty imposed. (17th February 2002).

**For any further information on Transfers and Permits please contact the Council Registrar via the Darts WA website <http://www.dartswa.com.au/about-darts-wa/#comitee-members-list>**